

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON OCTOBER 11, 2016, AT 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR OF 5:00 P.M.

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order and upon the roll being called, the following Park Commissioners were physically present at said location: Kathleen Repass, Caryn Vandersnick, Joe Woulf, Sara Wirth and Greg Heaton. Also present were Paula Verbeck, Superintendent of Finance and Administration/Treasurer; Scott Himmelman, Superintendent of Facilities; Andy Thurman, Superintendent of Recreation; Jackie Beach, Recreation/Aquatic Supervisor; Jodie Olson, Administrative Assistant and Jim Nash, Park District Attorney. Citizens in attendance were: None. President Repass acted as Chairman of the meeting and Commissioner Heaton acted as Secretary. President Repass announced that a quorum was present and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Woulf and seconded by Commissioner Vandersnick, the minutes of the regular meeting held on September 13, 2016, were approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Heaton – Absent

Upon a motion duly made by Commissioner Wirth and seconded by Commissioner Woulf, the minutes of the closed meeting held on September 13, 2016, were approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Heaton – Absent

Upon a motion duly made by Commissioner Vandersnick and seconded by Commissioner Woulf, the minutes of the closed meeting held on September 20, 2016, were approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Heaton - Absent

Upon a motion duly made by Commissioner Woulf and seconded by Commissioner Wirth, the minutes of the closed meeting held on October 3, 2016, were approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Heaton – Absent

Upon a motion duly made by Commissioner Wirth and seconded by Commissioner Woulf, the minutes of the Special meeting held on October 6, 2016, were approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Heaton - Absent

DISBURSEMENT REPORT: Mrs. Verbeck presented the disbursement report to the Board. After a discussion and upon a motion duly made by Commissioner Vandersnick and seconded by Commissioner Woulf, the bills totaling Capital Improvement Fund - \$96,936.10; Central Theater Fund - \$5,722.11; Corporate Fund - \$5,314.41; IMRF - \$1,896.07; Liability Fund - \$3,372.21; Recreation Fund - \$35,166.79 and Social Security Fund - \$4,029.02 were approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Heaton - Absent

TREASURER'S REPORT: Mrs. Verbeck presented the September 2016 Treasurer's report to the Board. After a discussion and upon a motion duly made by Commissioner Woulf and seconded by Commissioner Wirth, the Treasurer's report was approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Heaton - Absent

REPORT OF OFFICERS

Superintendent of Recreation: Mr. Thurman presented the September 2016 Recreation reports to the Board. Attorney Nash entered the meeting at this time. Mrs. Beach presented the 2016 Aquatic Center Revenue/Expenditures Comparison Report to the Board. Swim lesson fees show an increase, swim team was shown at the Aquatic Center this year as opposed to the Indoor Pool last year. Admissions fees increased due both to increased attendance and also increased admission fees, there was a \$1.00 increase to the daily admission fee from 2015 to 2016. Lifeguard wages include Assistant Managers and Aquatics Manager. Higher wages can be contributed to free public hour's added, free special events and annual raises. We also

made a concerted effort to remain open on swimming days that didn't have ideal weather. Cashier and concessioner wages also include the Concession Manager, Assistant Managers and a slide attendant for each shift. This will account for the increase in wages. Looking at future summers, staff scheduling has been evaluated and can be reduced, especially during the evening hours. In 2016 we had 8,967 daily admissions; 119 Aquatic Center memberships and 23,084 attendance visits compared to 2015 3,562 daily admissions; 62 Outdoor Pool memberships and 14,179 attendance visits. Aquatic Center staff passed both outdoor season audits and the Park District was reimbursed the full \$2,000.00. Mrs. Beach left the meeting at this time.

Superintendent of Finance and Administration: None.

Superintendent of Facilities: Mr. Himmelman stated Village Maytag made an error in measuring when they installed the new blinds at the Poolside Room and they will be back to correct. Rutherford Roofing performed the annual inspection of the Community Center and Growth roofs and approximately \$2,500.00 in preventative maintenance is needed. The Growth roof will need to be replaced within 2 to 3 years. September was a very good month for Central Theater.

Commissioners: Commissioner Vandersnick stated Parktoberfest will be held this Saturday. President Repass stated an A.M. fitness class participant told her fitness classes are a really great deal for members. Commissioner Heaton entered the meeting at this time.

Citizen Input: none.

UNFINISHED BUSINESS

Community Survey Presentation: Mr. Thurman stated he spoke with Chuck Balling about the results and we are moving forward with four initiatives. Staff met to discuss the results of the Strategic Plan Workshop; Leader to Leader Interviews; Community Survey; Park District Staff Survey and Community Meetings. Staff will begin developing goals for review by the board at the November board meeting.

Executive Director Position Update: President Repass announced the District is very excited to hire Andy Thurman as the new Executive Director of the Geneseo Park District. Andy will assume the duties of Director at this time. Contracts are being reviewed by attorneys. Commissioners Heaton shared comments on the intense process of hiring and interviewing for this position and the high quality of all candidates interviewed. Commissioner Vandersnick stated she was very proud of the 3 internal candidates. Attorney Nash stated the Park District has a great leadership team in place.

NEW BUSINESS

Ordinance #2016-143: President Repass announced the next item for consideration was the issuance of not to exceed \$650,000 non-referendum general obligation park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of outstanding debt certificates of the District and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax sufficient to pay the principal and interest thereon. President Repass explained that the ordinance sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the District and summarized the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds. Park Commissioner Vandersnick moved and Park Commissioner Woulf seconded the motion that said ordinance as presented and read by title be adopted. President Repass directed that the roll be called for a vote upon the motion to adopt said ordinance:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Heaton – Yes; Repass – Yes

President Repass declared the motion carried and said ordinance adopted, approved and signed.

ADA 3rd Quarter Report: Mr. Himmelman presented the 3rd Quarter ADA report to the Board. Compliance improvements to the Community Center include: remounted 14 grab bars in accessible stalls to 33" to 36" above finished ground; remounted 10 grab bars in accessible stalls to correct placement behind toilets, 12" to one side of the center; added a 64" handrail to the men's Indoor Pool shower area. The Community Center 4th quarter goals are: insulate exposed pipes under sinks in both senior citizen bathrooms; relocate cabinets in senior citizen bathrooms to create 60 inches from the side wall and 56 inches from the rear wall; add compliant signage to the senior citizen bathrooms; fill and maintain gaps in doorways in the main gym to a maximum .5". \$10,000.00 has been budgeted for ADA deficits at the Community Center in 2016, the year to date cost is \$1,740.00.

PDRMA Health Plan Update: Mrs. Verbeck stated the PDRMA Health Insurance Council meet on September 28th and approved a 0% increase in premiums for the 2017 year. In 2016, PDRMA offered HRA's as a way to potentially save district's money. Geneseo Park District chose to wait a year and see how the program worked for other districts before making any changes. As of August 31, 2016, only 24.1% of available HRA dollars were used and 92% of districts had used less than 50% of their available HRA dollars. In 2017, we will move from a \$500 deductible to the \$1,500 deductible with a \$1,000 HRA as our coverage option. Plan coverage will remain the same for employees. The HRA allows both Districts and employees to save on premium cost.

Geneseo Park District Employees Benefit Policy #4.2 Insurance Plans: After a discussion, President Repass asked for a motion to change the policy for medical and prescription that the Park District pays premium costs for the Executive Director and Family 100% to be the same as all other Full-time employees which is Full-time Employee 100%, or 75% Family. Upon a motion duly made by Commissioner Vandernick and seconded by Commissioner Wouff, the policy change was approved as follows:

Wouff – Yes; Vandernick – Yes; Wirth – Yes; Heaton – Absent; Repass – Yes

Mrs. Verbeck will continue to review health care options annually and keep the Board apprised of any changes.

State Conference: The IAPD/IPRA Conference will be held at the Hilton Chicago January 19th – 21st. Board and Staff will check their schedules and let Jodie Olson know if they can attend by November 1st.

Others: President Repass stated she and Mr. Thurman, along with representative from the City of Geneseo, Geneseo Fire Protection District, Geneseo Township, Geneseo Public Schools and Hammond Henry Hospital attended a meeting at City Hall on October 10th to re-discuss the installation of a turn lane at Maplewood Heights.

Mrs. Olson left the meeting at this time.

ADJOURNMENT TO EXECUTIVE SESSION:

Commissioner Wirth moved to adjourn to Executive Session at 6:35 P.M. for the purpose of discussing the compensation of employees pursuant to Section 2(c) (1) of the Illinois Open Meetings Act. The motion was seconded by Commissioner Heaton and approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Heaton – Yes; Repass – Yes

A discussion was held. No formal action was taken.

Commissioner Woulf moved to return to Open Session at 7:02 P.M. The motion was seconded by Commissioner Vandersnick and approved as follows:

Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Heaton – Yes; Repass – Yes

RETURN TO OPEN SESSION:

Compensation of Employees: After a discussion, Commissioner Wirth made a motion to compensate the five members of the leadership team with a one-time stipend for the additional responsibilities that were assumed in the absence of an Executive Director. The motion was seconded by Commissioner Woulf and approved as follows:

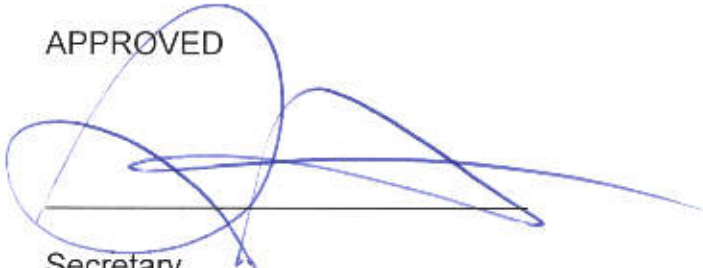
Woulf – Yes; Vandersnick – Yes; Wirth – Yes; Heaton – Yes; Repass – Yes

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vandersnick and seconded by Commissioner Heaton the meeting was adjourned at 7:06 P.M.



President

APPROVED



Secretary