

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON DECEMBER 12, 2023 AT THE PARTY ROOM OF THE GENESEO COMMUNITY CENTER, 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR OF 6:30 P.M. The meeting was held pursuant to the notice posted in

the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Julia McAvoy, Nate Vorac, Bethany Winkleman and Christina Zobrist. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. Citizens in attendance were none. President Bodeen acted as Chairman of the meeting and Commissioner Winkleman acted as Secretary. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist, the minutes of the regular meeting held on November 14, 2023 were approved as follows:

Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

DISBURSEMENT REPORT: The disbursement report was presented to the Board. Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Zobrist, the disbursement report was approved as follows:

Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

TREASURER'S REPORT: Mrs. Verbeck presented the November 2023 Treasurer's report to the Board. After a discussion, Commissioner Vorac made a motion to approve the Treasurer's Report and authorize the finance department to make transfers within each fund's line items to cover any line items that have exceeded their budgeted amounts. The motion was seconded by

Commissioner McAvoy and approved as follows:

Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

REPORT OF OFFICERS

Executive Director: Staff have been busy with the Winter/Spring Activity Guide, Staff Performance Evaluations, finalizing the purchase of capital items and the free events during the week of Thanksgiving. Mr. Thurman and Mr. Sigwalt met with Todd Sieben regarding access to the Canal from Dale Lodge Park in the back of Country Manor. This is not Park District property, but we would be an advocate for access to the Community through the proper route. Mr. Thurman participated in the interview process and hiring procedure for the new IPRA Executive Director. Mr. Thurman's last month on the Geneseo Chamber Board will be December 2023. Mr. Thurman will attend the school board meeting on December 14th and share the information he obtains with the board.

Superintendent of Recreation: The Park District held an Adult Pickleball Clinic on November 3rd taught by Professional Pickleball player Jeffery van der Eems. A total of 30 participants signed up for the clinic. During the week of Thanksgiving, the Park District held a Free Swim in the Indoor Pool on Monday and Wednesday, and a Free Day of Inflatables on Tuesday and Friday. The Free Swims had an average of 60 participants each day. The Inflatables saw an average of 80 participants each day. The Park District has opened its mailbox for Letters to Santa. Children can write a letter to Santa and get a personalized response back. This program will stay open through December 20th. We have received 28 letters as of December 6th. Santa made his annual visit to the Community Center on December 2nd. This is a free program offered through the Park District Foundation. Santa saw approximately 60 kids that evening. The Winter/Spring Activity Guide is out and available online or at the front desk. The Jinglebell Obstacle Course was held at the Center the afternoon of December 9th. The Jinglebell FREE Skate will be held the evening of December 16th. Middle School Night of Fun will be the evening of December 15th. While the kids are out of school for Christmas Break, we will have

several days to offer Free Inflatables in the gym and Free Swims in the Indoor Pool. Nathaniel Hines has recently accepted a new position with the Park District. Beginning January 1st, 2024 he will move into the role of Recreation Program Manager. This is a new position which will involve many different areas throughout the Park District.

Superintendent of Finance and Administration: None.

Superintendent of Facilities: The visual ADA detectable warning panels are failing at the front and indoor pool entrances and are scheduled to be replaced before the end of the year. The footings and floor for the 28' x 48' garage in the Northwest parking lot have a completion goal date of December 15th. The Athletic Field bathrooms, sideline room, bathrooms and football field have been winterized along with Anderson Park. A broken track on the Central Theater marquee has been replaced. Sonic Equipment Company performed a bi-annual preventative maintenance on the theater's projection and sound systems. PDRMA held their annual Risk Management Institute on November 17th, Mr. Himmelman attended sessions titled Five Core Capacities and Believe in Safety. The indoor pool shutdown for maintenance is scheduled for December 16th through 25th. Mr. Himmelman shared the November Central Theater report with the Board. The Holdovers began showing on December 8th. The Hunger Games will begin showing on December 15th and Migration will begin showing on December 22nd.

Commissioners: Commissioner Winkleman stated the early morning yoga class is great. Commissioner Zobrist shared comments received from the parent of a Central Theater employee. Commissioner Bodeen stated the Joni Beck Remembrance Path at Anderson Park looks awesome. Commissioner Vorac said he spoke with Mr. Beck and he is very happy.

Citizen Input: None.

UNFINISHED BUSINESS:

Commissioner Benefits Discussion: Mr. Thurman shared benefits other park districts have offered. After a discussion, the board directed Mr. Thurman to work with our attorney on a policy for the board to review.

NEW BUSINESS:

Tax Levy Ordinance #2023-169: After a discussion, Commissioner Vorac made a motion to approve Tax Levy Ordinance #2023-169. Commissioner Winkleman seconded the motion, and it was approved as follows:

Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

Master Plan Architect Quotes: Mr. Thurman shared the proposals received with the Board. After a discussion, the Board directed Mr. Thurman to contact Shive Hattery and Streamline and ask them to revise their quotes removing the community survey and meetings and ask each to present a short presentation to the board.

Hammond Henry Hospital Contract: The Geneseo Park District is seeking to renew the contracts that we currently have with Hammond Henry Hospital (HHH). The Park District and HHH have been working together since April of 2018 to provide instructors and assistance to the Park District Personal Training program and Group Fitness Classes. The Park District and HHH have completed two consecutive three year contracts, with the exception that the past contract would end on Dec 31st 2023 so to have the contracts coincide with the calendar year. We are seeking to enter a new contract for Personal Training and Group Fitness classes for the calendar years 2024 – 2026. After a discussion, Commissioner McAvoy made a motion to approve the Hammond Henry Hospital contract. Commissioner Zobrist seconded the motion, and it was approved as follows:

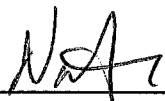
Zobrist – Yes, McAvoy – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

2024 Goals Review: Mr. Thurman shared a summary of 2024 goals prepared by Park District Staff. These goals have been approved by the Executive Director. Goals are formulated by the

needs of the district and the current Master Plan. The goals are separated by department and goals are added each year for personal and departmental growth outside of the Master Plan. Goals are reviewed with staff several times throughout the year and some goals will change and others may move to long term goals. The 2024 Goals will be posted on the Park District website and staff document site.

2024 Advisory Committee Attendance: The following commissioners will represent the Board of Park Commissions at 2024 Advisory Committee Meetings at 4:00 pm in the Poolside Room: January 29th – Valerie Shoemaker (Efficiency Committee); March 25th – Nate Vorac; May 20th – Doug Bodeen; July 29th - Nate Vorac; September 30th – Julia McAvoy; November 25th – Bethany Winkleman.

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 6:51 P.M.



President (Pro-Tem)

APPROVED 

Secretary