

Geneseo Park District 2020 Goals

The Park District Executive Director approves yearly Department Goals set forth by the Strategic Plan and areas of need in the Park District. The goals are separated by department and goals are added each year for personal and departmental growth outside of the Strategic Plan. Over the past couple years some areas have been modified and updated. The 2020 Department Goals are stated below:

Administration and Finance Goals

- Continue to update job manuals
- Update a summary of all intergovernmental and affiliate agreements with revisions
- Review all professional service agreements
- Maintain tax rate
- Continue to monitor revenue and expenses based on new pricing strategies
- Monitor 10-year capital improvement plan
- Cross train positions and establish expectations throughout
- Rollout Core Values and educate staff on values
- Develop Department ownership in budget process
- Complete 2019/2020 Master Plan

Recreation Department Goals

- Complete job manual
- Evaluate programs and complete budget worksheets for all programs
- Establish Core Programs and evaluate offerings based on Core Programs
- Create Cost Recovery Model
- Update RecTrac Software with photographs and new household member protocol
- Establish Staff expectations throughout positions
- Update job descriptions and define expectations
- Evaluate registration and check-in process to streamline
- Establish internship program

Facilities Goals

- Complete Superintendent of Facilities job manual
- Review and Plan for updates of Community Center based off 2019/2020 Master Plan
- Review Facility improvement plan and 10-year capital plan
- Create and implement maintenance and standards plan
- Update affiliate agreements
- Complete new PDRMA Audit
- Review operations/job manuals at Central Theater
- Evaluate and determine updates or construct at the Athletic Field