

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE GENESEO PARK DISTRICT, HELD ON SEPTEMBER 12, 2023 AT THE GENESEO
COMMUNITY CENTER, 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR**

OF 6:30 P.M. The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Christina Zobrist, Julia McAvoy and Nate Vorac. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. Citizens in attendance were none. Commissioner McAvoy made a motion to appoint Commissioner Zobrist Secretary Pro-Tem, the motion was seconded by Commissioner Vorac and approved as follows:

Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

President Bodeen acted as Chairman of the meeting and Commissioner Zobrist acted as Secretary. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist, the minutes of the regular meeting held on August 8, 2023, the Special Meeting held on August 28, 2023 and the Closed Meeting held on August 28, 2023 were approved as follows:

Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

DISBURSEMENT REPORT: The disbursement report was presented to the Board. Upon a motion duly made by Commissioner Zobrist and seconded by Commissioner McAvoy, the disbursement report was approved as follows:

Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

TREASURER'S REPORT: Mrs. Verbeck presented the August 2023 Treasurer's report to the Board. After a discussion, Commissioner Vorac made a motion to approve the Treasurer's Report. The motion was seconded by Commissioner McAvoy and approved as follows:

Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

REPORT OF OFFICERS

Executive Director: Mr. Thurman has worked with the Growth Staff and Board, both of our attorneys and PDRMA to finalize the Growth lease. Staff met with Travis Mackey to walk through the Springfield Armory Building. The area that is potentially being leased to the School District is the large front building by where the old Aldi's was and behind that space. It was initially said that the large space would be all gymnastics, but after a follow-up conversation with Joe Nichols and Travis Mackey, it looks as if we would be allowed to use the smaller space year round and utilize the bigger space during meets and a couple of weeks throughout the year, similar to how we use our spaces at the Community Center. They don't have a specific plan for the larger space at this time and groups are trying to put in for their uses. It sounds like it will be left as a multi-use space, but nothing is confirmed yet. The space they said would be for gymnastics is not much bigger than our current location. It would give us about 6 feet longer and 2 feet wider than the Program Gym. Mr. Thurman has spoke with L6 Technologies for Cyber Security and IT consulting. They are a preferred vendor from PDRMA and have worked with many Park Districts. We are analyzing our IT and determining if it's better to go with someone on a consistent basis to maintain our network. Discussion have been held with architects to work on the Master Plan for our facility documents at the Community Center, Athletic Field and Farm Property. Once we have a couple of the proposals set, we will bring these to the Board. The Circus came to Geneseo on August 18th – 20th. We were hoping for a larger turnout to help with the Foundation Fundraiser, but it went very well. Positive comments were received from those in attendance, and we raised about \$900 for the Foundation while providing an amazing opportunity for the Community. We will evaluate and see if it's something we would like to do

next year. Tom Akers has been putting on a theater program in Cambridge for a few years and his name was passed along to see if it would be a good fit in Geneseo. He has given us a proposal and we are working through some details to bring back Theater at the Park District.

Superintendent of Recreation: The Back to School Bash was held August 4th at the Athletic Field. Participants were able to enjoy the Bounce house, the new playground, explore a Fire Truck and witness a K-9 demo from the Police Department. The Park District provided food and snacks. The final Movie the Park was held immediately after the Back to School Bash on the football field at the Athletic Field. We had approximately 60 participants that stayed for the show. The August 10th Cooking Class had to be cancelled due to low enrollment. Senior Dances were held on August 13th and September 10th. The Center switched to extended Fall/Winter hours after Labor Day and is now open from 6:00 am to 3:00 pm on the weekends. Flag Football and Pre-school soccer began September 10th at the Athletic Field. The Park District will be partnering with the Geneseo Pickleball players to host a youth pickleball tournament on September 27th.

Day Camp Report: The 2023 Summer Day Camp began the first day after the Geneseo School District let out for the summer and ran until the day before school began again in August. The Day Camp program once again utilized the Sideline Room at the Athletic Field as the primary location for the program. The program was split into two sessions with multiple options for attendance and payment. We were very lucky this year to have another set of good returning Camp Counselors. The Day Camp Manager position was filled by Taylor Zvonik who organized and planned the projects, field trips and theme weeks for the entire summer program. We employed four Assistant Managers who rotated shifts and shared responsibilities with the Day Camp Manager. Field trips this year were scheduled for City Park, Arcadia Bowling Alley, Indian Creek Putt Putt, Giant Goose, and Niabi Zoo. The Day Camp program saw a large increase in participation in 2023, there was a total of 95 unique individual participants this year, with a daily average of 55 - 65 Campers. To maintain the 8:1 child to counselor ratio, most

weeks had 10 - 11 counselors working at a time. Most counselors averaged between 25 - 30 hours per week, with the Assistant Managers averaging closer to 30 - 35 hours per week, and the Day Camp Manager averaging 35 - 40 hours per week. Day Camp was also assisted by the Park District Summer Intern, Nathaniel Hines, on a regular basis. Day Camp fees help support many different aspects of the program that makes it unique and exciting for the Camper. The Day Camp fees covered the Camp Staff wages, games, crafts, pizza days, trips to the movie theater, sunscreen, art supplies, and other equipment and supplies needed during the summer. Campers received admission into the Aquatic Center as part of the Day Camp program fees during Day Camp hours. Day Camp was able to enjoy the entire Athletic Field complex and its amenities such as the tennis and basketball courts, ping pong table and the new playground addition on the north side of the building. Day Camp tried to stay on a weekly schedule to give the campers and their parents some consistency throughout the program. During the months of June and July we had Sundance for our Soldiers (S.O.S) bring Therapy Horses to the Athletic Field on Tuesdays and Thursdays.

Superintendent of Finance and Administration: Mrs. Verbeck stated Erin Vorac has joined the Foundation Board.

Superintendent of Facilities: As part of PDRMA's risk management review this year staff created a SMART goal of improving our facility and equipment inspections. These Inspections will be created in a fillable form and will begin in October. The Aquatic Center has been winterized for the season except for the splash pad which will remain open until September 17th. The preschool bathroom has been remodeled with a new floor and paint. A new seal kit has been installed in the indoor pool, main circulation pump and motor and a new auto fill valve installed. The Athletic Field sand volleyball court has been removed and seeded. Failing floor tiles have been replaced in the back hallway between gymnastics and the free weight room. The men's gym showers have been regROUTED and shower heads installed. The failing auto fill valve for the lap pool has been replaced. A post for the gate between the splash pad and the

pool has been re-anchored. The backfill concrete is deteriorating around several of the posts at the Aquatic Center and will be looked at in the Fall. Central Theater will show second run movies beginning September 8th Friday through Monday until a good first run film becomes available. We did the same last year from September 7th through October 6th.

Commissioners: Commissioner McAvoy stated the clock in the Gym is not working.

Commissioner Zobrist received a comment that the Geneseo Park District and the programs we offer are a benefit to our community.

Citizen Input: Mr. Thurman shared a thank you letter received from Faith DeDecker.

UNFINISHED BUSINESS

Anderson Park Memorial Rock Garden: Mr. Thurman met with Mike Bellovics from The Construction Group on August 11 to receive pricing for the Memorial Garden at Anderson Park. He provided 3 options: Number 1 is a walkway of pavers leading to the circular meditation area. This walkway would include roughly 500 bricks to be engraved. Number 2 is the actual circular meditation area and three different options for this section. Finally, number 3 is the sitting wall. The brick walkway will provide the opportunity to provide more memorials in the park. The Foundation would establish a program to offer bricks and install bricks one or two times per year depending on how our staff install the bricks and how many are purchased. Mr. Thurman and Mr. Beck discussed the project on August 17th. Mr. Beck did not have a preference for the patio style and would leave that decision up to the Park District. Mr. Beck inquired about moving the flagpole to the center of the meditation area and removing it from the trees in the southeast corner of the park. Mr. Beck is willing to contribute \$10,000 to the project. If we move forward without the wall area his donation will cover almost the entire project. We would also include a plaque on the main plaque stone recognizing this donation. After a discussion, Commissioner Vorac made a motion to approve the proposal from The Construction Group as a 2024 project. The motion was seconded by Commissioner Zobrist and approved as follows:

Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

NEW BUSINESS:

BINA Public Hearing Order: President Bodeen called a public hearing to be held at 6:30 o'clock P.M. on the 10th day of October, 2023, in the Party Room of the Geneseo Community Center, concerning the Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds.

Fees and Charges Schedule: Mr. Thurman presented the proposed fees and charges schedule to the Board for 2024. After a discussion, President Bodeen made a motion to table the discussion. The motion was seconded by Commissioner Zobrist and approved as follows:
Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

Organizational Chart Review: Park District Staff review the Organizational Chart annually in September. Currently, there are no recommended changes to the Organizational Chart.

Personnel Policy Manual Revisions: A staff survey was part of the overall Master Plan and an objective within the plan is to regularly evaluate pay plans and benefits. In addition to the staff survey, several new laws are going into effect that can have an impact on areas covered in the survey. Based on the feedback from the survey the following areas of the Personnel Policy were evaluated by the Leadership Team: Section 3.01 Holidays, Section 3.15 Personal Time Off, Section 4.16 Employee Years of Service Bonus Award and Section 5.1 Use of Recreational Facilities.

After a discussion, Commissioner Vorac made a motion to approve Section 3.01 Holidays. The motion was seconded by Commissioner McAvoy and approved as follows:

Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

After a discussion, Commissioner McAvoy made a motion to approve Section 3.15 Personal Time Off. The motion was seconded by Commissioner Vorac and approved as follows:

Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

After a discussion, Commissioner Zobrist made a motion to approve Section 4.16 Employee Years of Service Bonus Award. The motion was seconded by Commissioner Vorac and

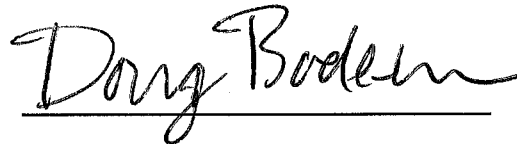
approved as follows:

Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

After a discussion, Commissioner Vorac made a motion to approve Section 5.1 Use of Recreational Facilities. The motion was seconded by Commissioner Zobrist and approved as follows:

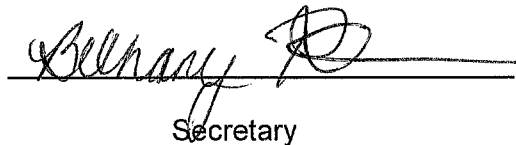
Vorac – Yes, McAvoy – Yes, Zobrist – Yes, Bodeen – Yes, Winkleman – Absent

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 7:08 P.M.

A handwritten signature in cursive script, reading "Dong Bodeen", written over a horizontal line.

President

APPROVED

A handwritten signature in cursive script, reading "Bellamy", written over a horizontal line.

Secretary