

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF  
THE GENESEO PARK DISTRICT, HELD ON MAY 9, 2023 AT THE GENESEO COMMUNITY  
CENTER, 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR OF 6:30 P.M.**

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Julia McAvoy, Nate Vorac and Christina Zobrist. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation, Jodie Olson, Administrative Assistant and Nathaniel Hines, Intern. Citizens in attendance were Howard Beck. President Bodeen acted as Chairman of the meeting and Commissioner McAvoy acted as Secretary. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

**APPROVAL OF MINUTES:** Upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy, the minutes of the regular meeting held on April 11, 2023 were approved as follows:

*McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Bodeen – Yes, Winkleman – Absent*

**DISBURSEMENT REPORT:** The disbursement report was presented to the Board. Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Vorac, the disbursement report was approved as follows:

*McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Bodeen – Yes, Winkleman – Absent*

**TREASURER'S REPORT:** Mrs. Verbeck presented the April 2023 Treasurer's report to the Board. After a discussion, Commissioner Zobrist made a motion to approve the Treasurer's Report. The motion was seconded by Commissioner Vorac and approved as follows:

*McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Bodeen – Yes, Winkleman – Absent*

**REPORT OF OFFICERS**

**Executive Director:** Mr. Thurman continues to work with the PDRMA requirements for our cyber security renewal process. We have filled out the questionnaire required by PDRMA, fulfilled the original requirements and received our \$1,250 reimbursement for switching our emails to a Multi-Factor Authentication (MFA) and now will go through the follow-up information required by their third party vendor. Now through the end of June we will work with their third party (KYND) to ensure that we have the level of cyber security required to complete our insurance application. Mr. Thurman and Mr. Himmelman met with Brandon Maeglin, City Administrator, and Chad VanDeWoestyne, Director of Public Works, to discuss access to the Athletic Field from the west. The end of 2<sup>nd</sup> Street actually comes right to the fence between the two homes on Spring Street. For ease of access, it would be nice during larger events to allow for individuals to leave through a gate on that side of the Athletic Field. We would improve the fencing and add a gate along that side of the Athletic Field. The access would not be used regularly, but during games and larger rentals. This will most likely be a 2024 project. The playground officially opened on April 24<sup>th</sup>. Staff spent several hours with PDRMA to walk through the playground and the 70+ pages of their playground safety audit. Trees and landscaping have been added to border the playground. A grand opening/ribbon cutting ceremony was held on May 9<sup>th</sup>. We have received numerous positive comments from the community regarding the new facility. Once we live in the space for several months, we will look at the addition of benches, tables and additional sidewalk or shade on that side of the building. We will also monitor the parking and traffic to make sure safety is a priority. Mr. Thurman continues to work with Geneseo Youth Baseball/Softball on the Board and helping with yearly uniform orders and will be heading up the Maple City 4 again this year for Rotary. The next IPRA Board Meeting will be on May 25<sup>th</sup> in Morton Grove at the Maine-Niles Association for Special Recreation. Mr. Thurman stated he has spoken with a group of non-Geneseo travel teams who requested reduced pricing for long term gym rentals, this is not part of our policy and Mr. Thurman stated we do not like to make exceptions unless the Board wants to make a

change to our policy. After a discussion, it was agreed to keep our policy as is. Patrons still have the option to pay daily admission fees for non-members or pay the approved rental fee.

**Superintendent of Recreation:** The Park District partnered with the Friends of the Hennepin and hosted a live performance of a play call "The Locktender". There were 108 participants who came out to Central Theater to see the performance. The Pitch Hit and Run program was held on April 23<sup>rd</sup> at Bollen Field. A total of 15 participants came out to compete. The Park District participated in the Middle School Career Fair. This program provided students an opportunity to speak with professionals in different careers and ask questions on how they got into their careers. The Park District updated the RecTrac system to become Cloud Hosted with Vermont Systems. The Aquatic Center will open the weekend of May 27<sup>th</sup> with limited hours until June 3<sup>rd</sup>. The next Senior Dance will be May 14<sup>th</sup> at 6:00 pm. The Summer Day Camp Program will begin the week of June 5<sup>th</sup>.

**Superintendent of Finance and Administration:** Mrs. Verbeck stated staff are investigating options to offset the high cost of the Park District's credit card service fees and more information will be presented at an upcoming board meeting.

**Superintendent of Facilities:** A climate control mini split system has been installed in the Sideline Day camp room. This will allow the room to have both air conditioning and heat. The indoor pool is scheduled for maintenance shutdown to include painting of the pool from June 24<sup>th</sup> through July 10<sup>th</sup>. Indoor Pool lap swimmers will be given the opportunity to lap swim at the aquatic center. Landscaping around the playground along with two tree replacements along the South fence was completed the first week of May. Work has begun on filling the lap pool and getting the aquatic center ready for the summer. The lap pool main drain valve has been replaced. The splash pad is scheduled to open May 15<sup>th</sup> weather permitting. A new streetlight and eye sensor has been installed between the gates at the athletic field. Potholes have been filled in the North parking lot at the community center. Repairs and sealcoating have been budgeted this year with a date to be determined. Growth Daycare and the aquatic center fire

alarm inspections were performed. The growth kitchen hood suppression system was linked into the system, a storage room smoke detector was upgraded to an intelligent detector and a faulty pull station was replaced in the indoor pool. Mr. Himmelman attended PDRMA's fundamentals of playground inspection course on April 28<sup>th</sup> in Itasca. A new projector lamp was installed at the theater, lamps last 3,000 hours or approximately 3 years at our theater. Mr. Himmelman shared the Central Theater monthly report with the Board.

**Commissioners:** Commissioners McAvoy and Bodeen stated the playground is a great addition to the Park District. Commissioner Zobrist stated she attended the Cooking Class and loved it.

**Citizen Input:** None.

#### **UNFINISHED BUSINESS**

**Growth Lease:** Mr. Thurman stated the Growth Lease has been given to the Growth Board for review. If there are no changes, the lease will be submitted to the Park District Board for final approval.

#### **NEW BUSINESS:**

**Anderson Park Rock Garden:** Mr. Howard Beck addressed the board and shared his interest in installing a Memorial Rock Garden at Anderson Park. The idea of the Garden would be a quiet place to sit and reflect at the Park and the opportunity to purchase memorial stones to place along the walkway leading up to the Rock Garden. Mr. Thurman shared designs provided by Mr. Beck and Steve's Nursery with the Board along with a rough drawing of the location. Mr. Thurman stated the stones purchased would be through the Foundation and like the leaves on the wall going down the main hall of the Community Center, they would have a limited number of spaces and be put in each year. The price Mr. Beck provided, fully donated, was over \$11,000. This price was not a prevailing wage rate. There has been some discussion about memorial funds and prevailing wage. If the contract is through the Park District and/or any public funds are used, then it must be a prevailing wage project. We currently do not allow individuals

to contract contractors to build or make improvements to our facilities. Mr. Thurman had a brief email exchange with Karen Kohne, who donated Anderson Park and the new addition as well. Her comments/concerns centered around the idea that the memorials have been smaller recognition, and this would be all encompassing and take a large section out of the park. Her hope was that it "remains a park and is available for a larger number of people to make small memorials to loved ones rather than so much of the landscape to be carved out, concreted, walled and mulch for one specific design". Staff feel that another means of recognizing loved ones with a memorial (such as memorial rocks) is something that we can explore for the Park. The Board requested to walk the park and view the proposed location of the rock garden with Mr. Thurman prior to the next board meeting and before any further discussion is held. Mr. Beck left the meeting at this time.

**Resolution #2023-44 Efficiency Committee:** Over the past few months we have identified several individuals that we believe would be good advocates for the Government Efficiency Committee. The Committee must meet three times over the next 18 months and by December 2024 will complete a report to turn into the County. These meetings will be held at the end of a Park Board Meeting since the Committee is the entire Board, two citizen volunteers and the Executive Director. Mr. Thurman asked the Board to identify 2 of 6 recommended individuals they felt would best serve to volunteer on the Committee. After a discussion, Marty Golby and Valerie Shoemaker were chosen. Upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist, Resolution #2023-44 was approved as follows:

*McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Bodeen – Yes, Winkleman – Absent*

**Lewis and Clark Circus Rental Fee:** Mr. Thurman stated a contract had not been received prior to the Board meeting. President Bodeen tabled the discussion until the June Board Meeting.

**Adjourn to Annual Meeting:** There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy, the regular meeting was adjourned.

**ANNUAL MEETING:**

**Election of Officers:** After a discussion, Commissioner Vorac made a motion to elect Commissioner Bodeen as President. The motion was seconded by Commissioner McAvoy and approved as follows:

*McAvoy – Yes; Zobrist – Yes, Vorac – Yes, Bodeen – Yes; Winkleman – Absent*


Commissioner Zobrist made a motion to elect Commissioner Vorac as Vice President. The motion was seconded by Commissioner McAvoy and approved as follows:


*McAvoy – Yes; Zobrist – Yes, Vorac – Yes, Bodeen – Yes; Winkleman – Absent*

After a discussion, a motion by Commissioner Vorac, seconded by Commissioner McAvoy, to appoint Mr. Thurman as Director; Mrs. Verbeck as Treasurer; Commissioner Winkleman as Secretary; Ancel, Glink, Diamond, Bush, Dicianni & Krafthefer, PC and Nash Nash Bean & Ford, LLP as Counsel; Mr. Thurman as FOIA Officer and Mrs. Olson as FOIA Officer Alternate was approved as follows:

*McAvoy – Yes; Zobrist – Yes, Vorac – Yes, Bodeen – Yes; Winkleman – Absent*

**ADJOURNMENT:** There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 7:18 P.M.

  
President

APPROVED   
Secretary