

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE GENESEO PARK DISTRICT, HELD ON JUNE 13, 2023 AT THE GENESEO**

COMMUNITY CENTER, 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR

OF 6:30 P.M. The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Julia McAvoy, Nate Vorac, Christina Zobrist and Bethany Winkleman. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation, Jodie Olson, Administrative Assistant and Nathaniel Hines, Intern. Jen Martinson, CPA - Lauterbach and Amen, attended the meeting virtually. Citizens in attendance were none. President Bodeen acted as Chairman of the meeting and Commissioner Winkleman acted as Secretary. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

AUDIT REPORT: Mrs. Martinson presented the Audit Report for the Geneseo Park District for the year ended December 31, 2022, to the Board. The park district received a clean audit. Mrs. Martinson brought to the attention of the Board that the Government Finance Officers Association of the United States awarded a Certificate of Achievement for Excellence in Financial Reporting to the Geneseo Park District for its comprehensive annual financial report for the fiscal year ended December 31, 2021. This was the twelfth consecutive year the District has achieved this prestigious award. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents a significant accomplishment by a government and its management. Mrs. Martinson stated the Geneseo Park District is fiscally responsible and stable. After a discussion, a motion to accept the Audit Report was duly made by Commissioner Vorac, seconded by Commissioner Winkleman, and approved as follows:

McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

Mrs. Martinson left the meeting at this time.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Zobrist, the minutes of the regular meeting held on May 9, 2023 were approved as follows:

McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

DISBURSEMENT REPORT: The disbursement report was presented to the Board. Upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy, the disbursement report was approved as follows:

McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

TREASURER'S REPORT: Mrs. Verbeck presented the May 2023 Treasurer's report to the Board. After a discussion, Commissioner Zobrist made a motion to approve the Treasurer's Report. The motion was seconded by Commissioner Vorac and approved as follows:

McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

REPORT OF OFFICERS

Executive Director: Mr. Thurman attended Parks Day at the Capitol, the Legislative Reception and the Legislative Conference and met with Senator Win Stoller. This was a great two days in Springfield networking, and hearing updates regarding pending legislation. IAPD does a fantastic job of providing relevant information to Districts. There was a lot of talk about the pending lifeguard wages legislation, that did not advance. Other areas touched on were solar lease agreements, the Illinois Election Code and Amending the Child Care Act of 1969 to allow Park District programs to operate like a childcare facility, but not be required to follow DCFS Child Care standards. Last month we held the Playground Grand Opening at the Athletic Field. We have continued to receive positive feedback regarding the playground. We will provide opportunities for benches and will install some parking barriers to allow us to have the gates open, but not have individuals driving out into the grass area to park. We are also looking at

some tables to be moved to the north side of the building for parties and Day Camp. We have seen an increase in rentals this year at the Athletic Field Building too. Mr. Himmelman and Mr. Thurman have worked with several individuals for some improvements at Anderson Park. A new donor bench and the phonebooth have been installed on a concrete pad. We also have a donor tree to be planted after losing a tree during some of the storms this spring. Once we finalize the options with the Rock Garden, we will place the new tree accordingly. Mr. Thurman met with several volunteer groups in May, attended the IPRA Board Meeting in Morton Grove to discuss the IPRA Strategic Plan and is chairing the IPRA Workplace Taskforce Committee.

Superintendent of Recreation: The John and Carla Aquatic Center opened on May 27th to beautiful Memorial Day weekend weather. There were many other events going on around Geneseo that weekend, so the pool was busy but not over crowded. On Memorial Day the weather was very warm and the pool saw an increase in attendance with people out of school and off of work. The Geneseo School District did not finish with classes until June 2nd this year. The Aquatic Center was open regular hours Memorial Day weekend but was limited to 4 – 6pm Tuesday – Thursday. Friday June 2nd the schools attended a ½ day and the Aquatic Center began it's regular summer hours from that point. The Summer Day Camp program began on Monday June 5th. Day Camp saw a large increase in enrollment from the past season. 51 registered for Session I (5 Days); 35 registered for Pick-3 Session and 19 registered for Week 1. Day Camp will be using the Athletic Field Building as the primary site for Drop off / Pick up. Camp will plan to attend the Aquatic Center on Mondays, Wednesdays, and Thursdays. Tuesdays Camp will try to get off campus and take a field trip. Fridays are typically a cool down day with more activities in the gym or watching a movie. If the weather is nice, we may attend the Aquatic Center on Fridays for a bit before heading inside. The Gators Swim Team will be practicing outdoors in the mornings at the Aquatic Center. The USAG Developmental Gymnastics program hosted a Camp from June 5th – 8th. The Park District will again assist with

the Music Fest weekend at the Park with the Bounce House, Inflatables and games. The first Outdoor Summer Movie will be Saturday June 17th at the Athletic Field. Sing 2 will be the movie that evening. The Middle School Night at the Pool will be Friday June 23rd. The Indoor Pool will be shut down for two weeks starting June 24th for annual maintenance and to paint the shell. There will be no Water Fitness Classes during those times, and lap swimmers will be able to use the Aquatic Center during the morning lap swim time. The Community Campout and 2nd Outdoor Movie will be Friday July 7th at the Athletic Field.

Superintendent of Finance and Administration: Mrs. Verbeck stated the Foundation Board met and approved a new member, Erin Vorac.

Superintendent of Facilities: The indoor pool maintenance shutdown is scheduled for June 24th through July 9th. The pool shell and pool gutters will be painted during this time among other annual maintenance. The backflow preventers at all facilities have been re-certified with the exception of the main water supply at the Community Center which failed and will be replaced soon. The Athletic Field football field irrigation system has been turned on for the season. Distressed sections of the front parking lot have been saw cut and patched. The next step in repairs will be to hot tar the cracks on June 12th. The lot will be closed for sealcoating and re-stripping on June 24th and 25th. Annual preventative maintenance was performed on the two roof top units at the Aquatic Center. A broken seat at the Central Theater was replaced. This is the first broken chair after being installed 15 years ago. The activity pool accessible chair lift has been repaired and failed battery replaced. A new memorial bench and the Anderson family phone booth has been installed at Anderson Park. A failing concrete pad for a concrete ornamental bench has been replaced. Mr. Himmelman shared the Central Theater monthly report with the Board.

Intern: Mr. Hines stated the first week of the internship was mainly focused on getting the Aquatic Center up and running for the season. He also attended team meetings with the full-

time staff. This was very informative to see how some of the decisions are made for the Park District. He was able to lead or attend six new employee orientation meetings with new employees of the Park District; attend meetings with the Day Camp staff including active shooter training, KidCheck App training and the Day Camp Parents meeting. For the Community portion of his internship, he attended several Music Fest meetings.

Commissioners: Commissioners McAvoy stated she received comments about kids crossing North Street to get to the Athletic Field and questions about the hours at the Athletic Field. Mr. Thurman stated staff will be installing some parking barriers to allow access and parking but discourage individuals to drive into the grass to park in unauthorized areas. The Athletic Field hours are dawn to dusk. The parking barriers will allow us to leave gates open during designated times. Currently, the gates are not open on the weekends unless there is a rental. Staff are in the process of getting a quote to install a timer on the lights at the tennis/pickleball court. Commissioner Winkleman asked about classes that were cancelled due to low enrollment and stated she received positive comments about pickleball.

Citizen Input: Mr. Thurman shared a letter received from the IAPD/IPRA Joint Legislative Committee thanking our Board and Staff for hosting a successful legislative breakfast.

UNFINISHED BUSINESS

Lewis and Clark Circus Rental Fee: The Lewis & Clark Circus will be setting up its big top in Geneseo August 18th – 20th thanks to the Geneseo Park District. Founded in 2004, the Lewis & Clark Circus has entertained children of all ages across the United States. The circus will be set up at the Athletic Field. Our regular rental rate for the Athletic Field is \$45 per hour and \$50 per hour for the lights. The Circus agreement will be a percentage of the ticket sales. The percentage will be dependent upon presale, online or at the gate. The Park District Foundation would receive 25% of the first 100 tickets and 40% of all after sold in advance by the Park District. The Foundation would also receive 10% of all tickets sold at the door and online. Staff recommends the Board approve the percentage versus the regular rental rate and our portion to

go straight to the Park District Foundation. After a discussion, Commissioner Zobrist made a motion to approve the Circus Rental Fee. The motion was seconded by Commissioner McAvoy and approved as follows:

McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

NEW BUSINESS:

Adjourn to Anderson Park: at 6:55 pm, Commissioner Vorac made a motion to adjourn the meeting and reconvene at Anderson Park. The motion was seconded by Commissioner Zobrist and approved as follows:

McAvoy – Yes, Zobrist – Yes, Vorac – Yes, Winkleman – Yes, Bodeen – Yes

Mr. Himmelman, Mr. Sigwalt and Mrs. Verbeck left the meeting at this time.

Anderson Park Tour/Memorial Rock Garden Discussion: at 7:05 pm, the meeting was reconvened at Anderson Park. The Board toured the park and discussed the size, location and layout of the memorial rock garden. Pavers were also discussed. Mr. Thurman will meet with Mr. Beck to discuss the Boards ideas and suggestions and report back to the board for further discussion at an upcoming meeting.

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 7:20 P.M.


President

APPROVED 
Secretary