

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF
THE GENESEO PARK DISTRICT, HELD ON AUGUST 8, 2023 AT THE GENESEO
COMMUNITY CENTER, 541 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR**

OF 6:30 P.M. The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Christina Zobrist, Bethany Winkleman and Nate Vorac. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Nathaniel Hines, Intern. Citizens in attendance were none. President Bodeen acted as Chairman of the meeting and Commissioner Winkleman acted as Secretary. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist, the minutes of the regular meeting held on July 11, 2023 were approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

DISBURSEMENT REPORT: The disbursement report was presented to the Board. Upon a motion duly made by Commissioner Winkleman and seconded by Commissioner Zobrist, the disbursement report was approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

TREASURER'S REPORT: Mrs. Verbeck presented the July 2023 Treasurer's report to the Board. After a discussion, Commissioner Vorac made a motion to approve the Treasurer's Report. The motion was seconded by Commissioner Winkleman and approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

REPORT OF OFFICERS

Executive Director: Staff are starting to review salary ranges and evaluations for summer staff. It has been our goal over the past couple of years to complete evaluations for part-time seasonal staff before they leave for school or resign. We spent time at the beginning of the month working with the City to make sure we could fill the indoor pool after the shutdown and painting. We opened a few days after expected due to the cure time of the paint and time to treat and heat the water. We have a slight issue with a seal after reopening, but otherwise things are going well. Staff has reviewed some of the policies and changes that have come up this summer. There will be updates sent to the Board after several changes in law regarding days working in a row and break periods. We have also made some changes to our communication with staff and the way that different groups of staff receive communications. We have determined that it will be helpful to create a "work order" system that can help maintenance staff and supervisors review issues and fix and document in a timely matter. This will be reviewed by staff and put into place this fall. We received recognition of a grant through Abilities Plus to purchase an aquatic wheelchair. The chair will allow someone who currently uses a wheelchair or has the inability to walk into the zero-depth entry at the Aquatic Center to do so. This will be a great addition to the facility. Since we have received several additions to Anderson Park and are discussing others, we will explore an option to have a rededication of the Park next year. Mr. Thurman attended the IPRA Board Meeting and Strategic Planning Meeting in O'Fallon, Illinois on July 27 and 28. The Board rotates locations of meetings to help see and represent different parts of the state. The first Local Government Efficiency Committee Meeting will be held on September 12th. Mr. Thurman visited the old Springfield Armory Building with Chris and Larry Ward, Jackie Beach and Travis Mackey. The space has been discussed as a gymnastic location that would be leased by the School District and then sublet to the Park District. There were still pieces of equipment in the space and final contracts would have to be discussed. The staff will update the Board on any progress or discussions.

It has been determined that there isn't usage of the sand volleyball court at the Athletic Field. The amount of maintenance has increased. We will be filling in the court and determining a space to have an alternative option in the future.

Mr. Sigwalt entered the meeting at this time.

Superintendent of Recreation: The annual Community Campout and July Outdoor Movie in the Park had to be cancelled due to inclement weather. The Park District held the Annual Flick N Float at the Aquatic Center on Friday July 21st. Space Jam: A New Legacy was the movie shown. Summer Day Camp held their Cardboard Boat Race at the Aquatic Center on July 7th. Cardboard was donated to the program by Village Home Store of Geneseo. The Back to School Bash was held at the Athletic Field on August 4th. The Bounce House, Inflatables, games and the last Movie in the Park all took place that evening. The Park District and HHH will be running a Back to School Fitness Bootcamp to encourage participants to try different classes. The Fall Activity Guide is currently available. Registration is currently open for members. Non-member registration will begin August 18th. The next Adult Cooking Class will be August 10th. The course is entitled "Back to the Basics". The next Senior Dance will be held on August 13th. The band the Midnight Riders will be playing that evening. The dance will be from 6 – 8:30pm with coffee and light snacks.

Superintendent of Finance and Administration: None.

Superintendent of Facilities: The drinking fountain at Anderson Park was rotated to provide the minimum clear floor space and forward approach in all directions as part of our accessibility consulting audit. A compressor was replaced in the Indoor Pool dehumidification unit as part of our full coverage agreement with Northwest Mechanical Inc. The indoor pool circulation pump and motor is leaking, a new seal kit has been ordered. Replacement will require the pool to be shut down for a few hours. New stall door latches have been installed in the women's indoor pool locker room. The partitions are rusting at the bottom and will need replacement soon. The

indoor pool starting blocks have been sent out for powder coating to help prevent rust. The fluorescent lighting in the free weight room has been replaced with LED bulbs. The failing auto fill valve for the lap pool has been replaced. A post for the gate between the splash pad and the pool has been re-anchored. The backfill concrete is deteriorating around several of the posts at the Aquatic Center and will be looked at in the Fall. Mr. Himmelman shared the Central Theater monthly report with the Board. The month of July was a personal best in gross revenue for Central Theater since reopening after Covid.

Intern: Mr. Hines stated he enjoyed assisting with the Geneseo Police Department National Night Out and running our "Back to School Bash". These events allowed him to be a part of exposing our organization to people who may have never been exposed to us before. He has been very involved with Day Camp this summer and although there have been some challenging moments, he has deeply enjoyed getting to connect with the kids more in this role than he has in his previous aquatic roles, where his primary goal is to focus on safety, instead of getting to connect with the campers. In the next couple weeks, he will be working on finishing his internship on August 18. He has learned a great deal of new knowledge that he hadn't been exposed to in his previous experience as a part-time employee. Mr Hines expressed his sincere gratitude to the Geneseo Park District, the leadership team, and the community for helping to mold him into the person he is today. He stated it has been one of the greatest honors of his life to serve the Geneseo Park District for the past eight years and feels the experiences he has had here will undoubtedly shape him into a better professional for the years to come in whatever communities he gets the chance to serve.

Commissioners: Commissioner Winkleman stated that several individuals asked about mirrors in the Poolside Room for Above the Barre. It was discussed that this is a rental, and they are aware of the room and chose this space. We have offered storage space for their equipment, but they will not be putting mirrors on the wall. Commissioner Zobrist mentioned that dance classes would be great. Mr. Sigwalt will look into this. She also discussed how pop-up classes

need more notice, people are missing them.

Citizen Input: Mr. Thurman shared a thank you card received from SOL Legacy Ministries.

UNFINISHED BUSINESS

Anderson Park Memorial Rock Garden Discussion: The vision for the rock garden area of Anderson Park has shifted slightly to provide more of a memorial and meditation experience than a rock garden. After some conversations with Howard Beck, he is comfortable looking at a space that could include memorial pavers walking up to a circular memorial area that would move the flagpole from the back of the park to this dedicated space. In the future if we would like to include memorial stones outside of the pavers this could be discussed. The circular surface would not have pavers or stones, just the option for the perimeter and the walkway. Mr. Beck would feel good about us ending up with something simple that had the flagpole as a centerpiece. Xylem Stone/QC Mulch Depot in Cordova engrave memorial pavers. It was conveyed that organizations use this as a fundraiser and price the bricks accordingly. Pricing is for a minimum of 10 bricks. If we have less on an order, there is a price increase. Mr. Beck appreciates the time the Board has spent on this and that we are continuing the discussions. The Board directed Mr. Thurman to get the pricing options for the different memorial garden space at Anderson Park and discuss with Mr. Beck the options and what he is willing to contribute. The idea of a paver fundraiser would be presented to the Foundation Board.

Growth Lease Review: Mr. Thurman stated he has been working with Preston Jones, Growth Board Member, to update the lease. They had a couple of legal questions that we have answered, and their attorney has reviewed. The terms of the current lease end on August 31st, 2023. We have updated the lease based on discussions and updates by our attorney Derke Price. Mr. Thurman is comfortable with the updates to the lease and the prices discussed. After a discussion, Commissioner Zobrist made a motion to approve the Growth Lease subject to final review and approval of the insurance submittal by the Executive Director. The motion was

seconded by Commissioner Vorac and approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

NEW BUSINESS:

Annual House Lease Review: Staff recommends that rent remain set at the current rate of \$550.00 per month as of August 8, 2023. Staff recommends the duration of the lease remain at 1 year. Rental Home 621 has a signed lease through August 31, 2023. After a discussion, Commissioner Winkleman made a motion to set the rental rate at \$550.00 per month. The motion was seconded by Commission Vorac and approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

Annual Farm Lease Review: Staff recommends that the Board of Commissioners set the rental rate at \$315 per acre (\$11,025.00 annually) and said rate be offered to Rick Livesay, current farmer of the Edwards Property. After a discussion, Commissioner Zobrist made a motion to set the rental rate at \$300 per acre (\$10,500 annually) and to offer said rate to Rick Livesay, current farmer of the Edwards Property. The motion was seconded by Commissioner Vorac and approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

Salary Schedule: Mr. Thurman presented the proposed salary schedule to the Board for 2024. After a discussion, a motion to approve the 2024 Salary Schedule was made by Commissioner Vorac, seconded by Commissioner Winkleman and approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

IMRF Resolution #2023-46: On June 1, 2005 the Board passed a resolution that included IRS Section 125 as IMRF earning with form 6.72. On July 1, 2007 the Board passed a resolution to allow taxable allowances as IMRF earnings. At that time we offered a health reimbursement option but it was not taxed so it was not included in this resolution on form 6.74. After speaking with IMRF they have informed us that we need to to pass a resolution on form 6.75 to include

health insurance reimbursement in IMRF earnings. Mr. Thurman presented IMRF Resolution #2023-46 to the Board for review. After a discussion and upon a motion made by Commissioner Vorac and seconded by Commissioner Zobrist, IMRF Resolution #2023-46 was approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

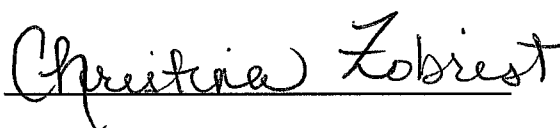
Administration Manual and Operation and Policy Procedure Manual Section 4.28 Athletic

Field Usage: Mr. Thurman stated the Athletic Field has had more usage over the past several months due to the new amenities added and the lights on the Tennis/Pickleball Courts. The General Use Hours of the Athletic Field are currently dawn to dusk. We would like to change the hours to 5:00 am – 10:00 pm. We do allow for specific usage and rentals outside of these hours already. The Geneseo City Park and Richmond Hill Park are both sunrise to 10:00 pm. We do have individuals who use the track at the Athletic Field prior to sunrise, so this is why we would like to change to a time instead of sunrise. After a discussion, a motion to approve the updated Athletic Field Usage Policy was made by Commissioner Zobrist, seconded by Commissioner Winkleman and approved as follows:

Vorac – Yes, Winkleman – Yes, Zobrist – Yes, Bodeen – Yes, McAvoy – Absent

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 7:01 P.M.


President

APPROVED 
Secretary