

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON OCTOBER 11, 2022 AT THE POOLSIDE ROOM OF THE JOHN AND CARLA EDWARDS AQUATIC CENTER, 501 EAST NORTH STREET

GENESEO, ILLINOIS AT THE HOUR OF 6:30 P.M. The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Julia McAvoy, Nate Vorac, Christina Zobrist and Bethany Winkleman. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation; Jackie Beach, Recreation/Aquatics Supervisor and Jodie Olson, Administrative Assistant. Citizens in attendance were Travis Mackey from 7:00 – 8:00 pm for the Board/Staff Workshop. President Bodeen acted as Chairman of the meeting and Commissioner McAvoy acted as Secretary. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

PUBLIC HEARING: President Bodeen announced that the first agenda item for the Board of Park Commissioners was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell not to exceed \$875,000 General Obligation Park Bonds (the "*Bonds*") (i) for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, (ii) to provide the revenue source for the payment of the District's outstanding debt certificates, and (iii) for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto. The President opened the discussion and explained that the reasons for the proposed issuance of the Bonds were as follows: for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, (ii) to provide the revenue source for the payment of the District's outstanding debt certificates, and

(iii) for the payment of the expenses incident thereto. Whereupon the President asked for additional comments from the Park Commissioners. Additional comments were made by the following: None. Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*: None. Whereupon the President asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following: None. The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds. Park Commissioner Zobrist moved and Park Commissioner McAvoy seconded the motion that the Hearing be adjourned. After a full discussion thereof, the President directed that the roll be called for a vote upon the motion. Upon the roll being called, the following Park Commissioners voted AYE: Vorac; Zobrist; McAvoy; Winkleman and Bodeen.

The following Park Commissioners voted NAY: None.

Whereupon the President declared the motion carried and the Hearing was adjourned.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist, the minutes of the regular meeting held on September 13, 2022 were approved as follows:

Winkleman – Yes, Zobrist – Yes, McAvoy – Yes; Vorac – Yes, Bodeen – Yes

DISBURSEMENT REPORT: Mrs. Verbeck presented the disbursement report to the Board. Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Vorac, the disbursement report was approved as follows:

Winkleman – Yes, Zobrist – Yes, McAvoy – Yes; Vorac – Yes, Bodeen – Yes

TREASURER'S REPORT: Mrs. Verbeck presented the September 2022 Treasurer's report to the Board. After a discussion and upon a motion duly made by Commissioner Winkleman and seconded by Commissioner Vorac, the Treasurer's Report was approved as follows:

Winkleman – Yes, Zobrist – Yes, McAvoy – Yes; Vorac – Yes, Bodeen – Yes

REPORT OF OFFICERS

Executive Director: Staff have been working with John Mahon and Lavediere Construction to move forward with the Playground Project. We have a tentative timeline starting at the end of October and depending on weather, the playground could be complete the week after Thanksgiving. The Outdoor Classroom items will ship a little later than expected. The expected arrival date was going to be in the middle of January and we asked if it could be later in March so we didn't have to try to install or store the pieces in the snow and would come when we were ready to install. Everything is on track and we worked with PDRMA to get the information they needed for insurance purposes. Staff has been working hard on the Master Plan. Anne and Paula have really taken the lead and have done an amazing job with the coordination of the surveys and the community input process. Anne has put together a great layout and Andrew, Jackie and Scott are working on information in their respective areas. This has been a great team effort and I'm excited for the final product and the guide and goals that it gives the Park District moving forward. One of Mr. Thurman roles on the IPRA Board has been to help lead the Workplace Taskforce. The first meeting was held on October 4th virtually. The goal of this task force is to assist park districts across the state with resources to help with hiring and what IPRA can do to help. The Taskforce is made up of staff from universities, park districts and special recreation agencies in all areas of the state. We hope to have one in person meeting at the IPRA/IAPD Conference in January. We migrated our email to a new platform on September 23rd. There were a few hiccups and some staff have a different login process, but this will help satisfy our requirements through PDRMA. There are several other areas that we need to update, but we are working with Advanced Business Systems to make sure we have everything in place. Staff has signed the contract to move our financial software, Incode, off of our services and have it hosted by Incode in the Cloud. This process will help with updates, maintenance, back-ups and server space in-house. We are looking at this same process for RecTrac next year. Mr. Thurman met with the Quilt Guild representatives to discuss their 2023 Quilt Show.

The Board voted to increase the fees to \$1,000 and they are understanding of this and did not have any feedback. The old Springfield Armory buildings along Route 6 have been discussed as a potential place for the High School in use for sports that don't have indoor facility space. Mr. Thurman met with Travis Mackey a couple of weeks ago as he is taking the lead on this special project. We will continue to discuss possibilities and partnerships with the School District if this space becomes available. Karen Kohne will be donating a red phone booth to Anderson Park that currently sits at her brother's home in town. We poured a concrete pad in preparation for the donation and Karen will be sending us a donation check to cover the pad and the move of the booth once her brother's home sells. Staff have met with a group in town who are looking to start a feeder youth basketball program, we are currently in discussion on how we can potentially partner with them in the future. Mr. Thurman was nominated as the IPRA Chair Elect for 2023 and Chairman of the IPRA Board for 2024.

Superintendent of Recreation: Pop-Up Classes have resumed this Fall. Shannon is looking at offering a total of six pop-up classes through December. The classes will rotate between a variety of her current classes to give people an opportunity to try some of the classes we have offered. The Hospital is looking at bringing on a new Personal Trainer and class instructor at some point this fall. The goal would be to help bring in new Personal Training clients and to be able to offer more evening or weekend classes. The Stories in the Park program is scheduled to be held the evening of October 15th at Anderson Memorial Park. There will be a FREE Swim from 1:00 – 3:00 pm in the Indoor Pool on October 21st. There will be a Middle School Flag Football game at the Athletic Field on October 21st from 1:00 – 3:00 pm. The Autumn Celebration Senior Dance will be held October 21st from 6:00 - 8:30 pm in the Activity Room. There will be a HHH Seminar / Luncheon on October 27th from Noon to 1:00 pm. The topic of the seminar is titled "The Best Nutrients for a Healthy Immune System". Mr. Sigwalt shared the Summer 2022 recreation report with the board. Mrs. Beach presented the 2022 Aquatic Center

report to the Board.

Superintendent of Finance and Administration: None.

Superintendent of Facilities: The Growth window replacement project began September 28th. Growth's DCFS representative informed Growth staff that construction projects of any kind require a closed facility with no children present. Fineline has agreed to perform the work in the evenings and possibly weekends. Because of this, the project will take longer than expected, the project goal remains to be complete by the end of the year. The Community Center's mechanical systems and equipment full coverage agreement with Total Maintenance Incorporated expires at the end of this year. A bid notice has been advertised and specifications sent to contractors. Bids will be opened on October 26th at 1:00 pm and a recommendation to the board at the November meeting. Staff has caulked the new aquatic center deck concrete seams and will begin preventative maintenance caulk repairs around depth markers and fence posts etc. The confined space program has been updated to include the new Athletic Field building. Confined spaces have limited or restricted means for entry or exit and are not designed for continuous occupancy. The Aquatic Center has been winterized for the season. Anderson Park and the Athletic Field will take place after the turkey trot. Staff has performed a Fall landscaping clean-up at the Aquatic Center, Athletic Field and Community Center. Broken wheels on an Athletic Field bleacher have been replaced. A broken cross bar will be repaired at the end of the football season. A broken curb at the Aquatic Center has been repaired. Mr. Himmelman shared the September Central Theater reports with the Board. Lyle Lyle Crocodile showed on opening night, October 7th and will play 7 days a week for 2 weeks.

Commissioners: Commissioner Zobrist shared she received positive comments about our free Active Adult Senior programs. She also received questions as to when we will offer evening fitness classes again. Mr. Sigwalt stated we are working with the Hospital and hope to have evening classes in place for the Winter/Spring season.

Citizen Input: None.

UNFINISHED BUSINESS:

Master Plan Survey Results: the results of both the community survey and the staff survey were shared with the Board and the leadership team. Additional community input will be gathered the week of October 17th – 23rd.

NEW BUSINESS:

November Board Meeting Location Change: Mr. Thurman stated due to a rental in the Poolside Room the location of the November Board meeting needs to be changed. Mrs. Zobrist made a motion to change the location of the November 8th Board Meeting to the Party Room.

The motion was seconded by Commissioner McAvoy and approved as follows:

Winkleman – Yes, Zobrist – Yes, McAvoy – Yes; Vorac – Yes, Bodeen – Yes

IAPD Credentials Certificate: The Board appointed Executive Director, Andy Thurman, to serve as delegate at the IAPD Annual Business Meeting on January 28th, 2022 at 3:30 pm.

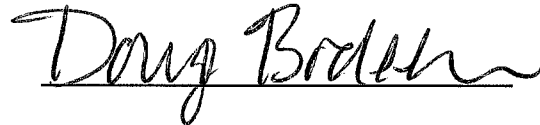
Growth Lease Discussion: The Geneseo Park District signed a lease with Growth Inc., on September 1, 2018 for five years. The terms of this lease included a \$100 increase in September of each year. The general terms of the lease include responsibility for repairs, upkeep, and maintenance. This lease included verbiage for mold remediation and alterations of the property. Most situations that involve interior maintenance will be completed by Growth Inc., and exterior will be completed by the Geneseo Park District. We have done numerous improvements over the course of the last two leases. These improvements include a new roof, HVAC and the window project currently under construction.

Staff will start looking into area pricing on similar facilities and work with our attorneys to prepare a new lease for September of 2023.

IAPD/IPRA Conference: The IAPD/IPRA Annual Conference will be held in person at the Hyatt Regency in Chicago January 26th – 28th, 2023. Board members were asked to check their schedules and let Mr. Thurman know the dates they were able to attend by the end of October.

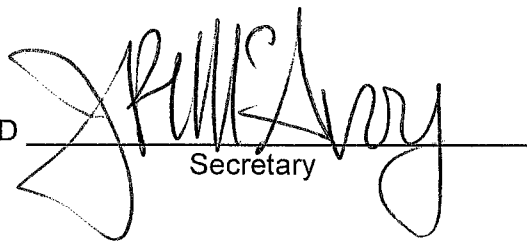
Board Staff Workshop: A workshop was held with Board and Leadership staff facilitated by Travis Mackey to conduct a SWOT analysis of the strengths, weakness, opportunities, and challenges for the Geneseo Park District over the next 5 years.

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 8:05 P.M.



President

APPROVED



Secretary