

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON JULY 12, 2022 AT THE POOLSIDE ROOM OF THE JOHN AND CARLA EDWARDS AQUATIC CENTER, 501 EAST NORTH STREET GENESEO, ILLINOIS AT THE HOUR OF 6:30 P.M.**

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Julia McAvoy, Nate Vorac, and Christina Zobrist. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. Citizens in attendance were: None. President Bodeen acted as Chairman of the meeting and Commissioner McAvoy acted as Secretary. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

**APPROVAL OF MINUTES:** Upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy, the minutes of the regular meeting held on June 14, 2022 were approved as follows:

*Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Absent*

**DISBURSEMENT REPORT:** Mrs. Verbeck presented the disbursement report to the Board. Upon a motion duly made by Commissioner Zobrist and seconded by Commissioner Vorac, the Disbursement Report was approved as follows:

*Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Absent*

**TREASURER’S REPORT:** Mrs. Verbeck presented the June 2022 Treasurer’s report to the Board. Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Zobrist, the Treasurer’s Report was approved as follows:

*Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Absent*

**REPORT OF OFFICERS**

**Executive Director:** Mr. Thurman was the race director for the Maple City 4 through Rotary. They had a great turnout, and the Park District hosted a water station near the Aquatic Center with several Aquatic Center employees helping with this water station. Staff has been working with another IT vendor to receive pricing for upgrades and complying with PDRMA's new Cyber Liability Coverage. We will receive pricing and decide this fall how to move forward with a new IT Plan. Staff has been working hard on the Fall Activity Guide. We have several new programs and updates of old programs. Staff is also working on a new online format for the Guide which should be much more user friendly. Mr. Thurman and Mr. Himmelman met with a member of the Growth Board to walk through their playground area. They have concerns regarding the drainage off of the building through those areas. They have done several days of clean-up and looking at what upgrades they can do and wanted some suggestions. Landscaping is outside of our scope in the lease and would be their responsibility. Mr. Thurman attended the IPRA Board Meeting virtually on June 23. The next meeting will be on August 18<sup>th</sup> in Glencoe.

**Superintendent of Recreation:** The Summer Day Camp program has completed the first session as of July 1<sup>st</sup>. Day Camp took a few field trips to the Hennepin Canal and Richmond Hill. We had a few visitors come see us, and of course the Camp favorite of visiting the Aquatic Center. Every week Megan Sundeen with Sundance for Our Soldiers Horse Therapy visited on Tuesdays and Thursdays and would do different lessons with the kids. The Park District hosted an Active Adult luncheon and HHH gave a seminar on Women's Wellness on June 15<sup>th</sup>. The luncheon and seminar hosted about 20 participants. The Park District assisted with Musicfest once again this year in participating with the Family Fest activities going on in the park. The Bounce House, inflatables and giant yard games were available for kids to play with Saturday during the day. During the evening the Park District hosted its first Movie in the Park at the Athletic Field and over 100 participants attended. The Summer Middle School Night of Fun was held at the Aquatic Center for a Free night of swimming on June 24<sup>th</sup>. Around 150 participants enjoyed the evening. The IP Shutdown was from June 27<sup>th</sup> – July 10<sup>th</sup>. No indoor pool programs

were held during this time. The Day Camp Cardboard Boat Race was held on July 8<sup>th</sup> at the Aquatic Center. A Senior Dance was held on July 8<sup>th</sup> in the Activity Room. The Movie in the Park and Community Campout was cancelled on July 8<sup>th</sup> due to weather. The Unplug Illinois Day was held on July 9<sup>th</sup> at the Athletic Field. The Quad City Pickleball group is hosting a youth pickleball clinic on the courts at Richmond Hill July 11<sup>th</sup> – 13<sup>th</sup>. A Summer Tennis Clinic will be held the week of July 18<sup>th</sup> – 21<sup>st</sup> at the High School tennis courts. The next Cooking Class will be held on July 21<sup>st</sup> and it will focus on different breakfast meals and the importance of starting the day off right with the proper nutrition. Kiwanis Fun Day will be held July 29<sup>th</sup> at the John and Carla Aquatic Center from noon – 5pm. No Splash Pad Only or Adult Water Walking hours will be held this day. The Back to School Bash will be August 5<sup>th</sup> at the Athletic Field. The event will include drinks, snacks, the Bounce House, Inflatables and giant yard games will be available from 5:00 – 8:00 pm.

**Superintendent of Finance and Administration:** None.

**Superintendent of Facilities:** Indoor pool security entry door from lobby to deck was replaced. Indoor pool Dectron humidity sensor was replaced. North gate self-closing hinges at the aquatic center have failed, replacements have been ordered. A non-slip product was applied to the current channel donation plaque and deck tiles to help prevent slipping. The Indoor Pool maintenance shutdown was held from June 27<sup>th</sup> through July 10<sup>th</sup> to degrease and demineralize the pool filter; drain, clean and re-fill the pool; repair the flow meter; replace the on-stream valve; Dectron duct work smoke detector repairs; paint the water slide; pressure wash the deck and perform detailed cleaning of the indoor pool section. Annual cleaning and waxing of our preschool room is taking place in July. Preventative maintenance will be performed on the cardio and strength equipment on July 14<sup>th</sup>. A Viridis Laceleaf Maple tree has been added to Anderson Park as a memorial. Annual preventative maintenance was performed on all park district back-flow preventers. Mr. Himmelman presented the June Central Theater report to the Board.

**Commissioners:** Commissioner McAvoy stated she is volunteering to teach at the Youth Pickleball Clinic at Richmond Hill, they have 25 participants, and it is going very well. She has also received positive comments that the Aquatic Center is very nice and things are running smoothly. Commissioner Zobrist stated she visited the Aquatic Center with family and had a good time and complimented the Lifeguards for doing a great job. President Bodeen stated he has also received positive comments about the Aquatic Center.

**Citizen Input:** None.

**UNFINISHED BUSINESS:**

**Playground Discussion:** We have received several conceptual designs and redesigns from four playground vendors. After our community input surveys and feedback we have narrowed the playground down to one design. The design will include all aspects of the community survey and more. We are also working to include the poured in play surfacing throughout, shade over the outdoor classroom and sidewalks to complete the transition between the playground and the sidewalk around the building. We have received a grant for a large portion of the project and will utilize capital funds for the rest of the project. The project will include a playground and outdoor classroom. There will be shade structures above the outdoor classroom and we will bid the project with pour-in-play surfacing or turf throughout. The project will be on the northside of the Athletic Field Building. The lead time on equipment is about ten weeks. We will go out to bid in July or August. We will review the bids and approve at an August Board Meeting. The bid will be written to include "an approved alternate". This allows for a company that is not bidding the specified equipment to have the opportunity to complete a bid. We will separate out the playground, install and surfacing from the concrete bid.

**NEW BUSINESS:**

**ADA Transition Plan Approval:** The Geneseo Park District hired ACT Services, Mark Trieglaff, to review the Park District facilities and provide an updated ADA Transition Plan. Park

District Staff has reviewed the plan and will prioritize items each year to be updated. The Park District staff has many ADA Accommodations in place already. Our Inclusion Statement is posted online and in our Activity Guide: The Website also includes The Park District ADA Grievance Notice and Access and Inclusion Internal Complaint Procedure links. We continue to monitor the website to follow the ADA and post accommodations on the bottom of our Board Agendas. ACT Services provided a lengthy appendix as part of the ADA Transition Plan to review federal guidelines in the future. This ADA Transition Plan will act as a guide for the Park District to be diligent in our process to comply with all deficiencies throughout our facilities. After a discussion and upon a motion made by Commissioner Zobrist and seconded by Commissioner Vorac, the ADA Transition Plan was approved as follows:

*Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Absent*

**Executive Director Contract Review:** The Executive Director and the Board signed a contract in October of 2019 which runs through December 31, 2022. President Bodeen will send the Board the current contract to provide adequate time for the Board to review the contract and give the Executive Director the opportunity to sign a new contract prior to the expiration of the current contract.

**Advisory Committee Meeting Attendance:** a discussion was held regarding Board attendance at Advisory Committee Meetings and a decision was made that Christina Zobrist will attend the July 25<sup>th</sup> meeting; Nate Vorac will attend the September 26<sup>th</sup> meeting and Bethany Winkleman will attend the November 28<sup>th</sup> meeting.

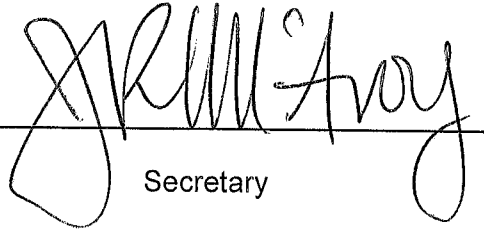
**Resolution #2022-42 Review of Closed Meeting Minutes:** Mr. Thurman presented Resolution #2022-42 to the Board for approval. After a discussion and upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Vorac, Resolution #2022-42 was approved as follows:

*Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Absent*

**2023 Quilt Guild Show:** The Geneseo Quilt Guild was a free program under the Park District when it originated. They are a group that uses space for a monthly meeting and a quarterly workday. They collect dues from their members, pay presenters and sell quilts to donate to different organizations. When the Park District took over the Senior Center in 2019, we met with Quilt Club to establish if they would operate independently and have control of their finances and rent space or become a Park District program and have free space and any registration come through the Park District. They chose to operate independently. Recently, Mr. Thurman spoke with several of their members about becoming a Park District program again. They decided that they would rather continue to operate the way they have been and continue to rent the facility. In 2017 and 2019 we worked with the Quilt Guild to be able to rent the gym for their one quilt show every two years for the price of \$500. We worked with them on this price since they were transitioning from a free program to a renting program. We have talked to them over the past couple of years that the rental pricing may change. They are now requesting pricing for their next show in September of 2023. Staff are proposing an increase to \$1,000. A discussion was held and the Board agreed the proposed price is more than fair and the group needs to be notified there could be additional price increases for future rentals.

**ADJOURNMENT:** There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Zobrist the meeting was adjourned at 6:57 P.M.

  
President

APPROVED   
Secretary