

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE GENESEO PARK DISTRICT, HELD ON AUGUST 9, 2022 AT THE POOLSIDE ROOM OF THE JOHN AND CARLA EDWARDS AQUATIC CENTER, 501 EAST NORTH STREET

GENESEO, ILLINOIS AT THE HOUR OF 6:30 P.M. The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Doug Bodeen, Julia McAvoy, Nate Vorac, Christina Zobrist and Bethany Winkleman. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. Citizens in attendance were: None. President Bodeen acted as Chairman of the meeting and Commissioner McAvoy acted as Secretary. President Bodeen announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy, the minutes of the regular meeting held on July 12, 2022 were approved as follows:

Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Yes

DISBURSEMENT REPORT: Mrs. Verbeck presented the disbursement report to the Board. Upon a motion duly made by Commissioner Zobrist and seconded by Commissioner Vorac, the Disbursement Report was approved as follows:

Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Yes

TREASURER'S REPORT: Mrs. Verbeck presented the July 2022 Treasurer's report to the Board. Upon a motion duly made by Commissioner McAvoy and seconded by Commissioner Vorac, the Treasurer's Report was approved as follows:

Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Yes

REPORT OF OFFICERS

Executive Director: Staff have continued to get pricing for managed services and overseeing our IT. This would include larger offsite back-up, running updates on the server and all computers, setting up the virus protection information, multifactor authentication, and trainings. These are all requirements through the new PDRMA Cyber Liability Coverage. We are also starting the process of a Business Continuity Plan. This will be for everything from registrations to payroll and bill pay. We have had several issues come up this month that require us to review policies and understand more with changes in the law and our liability. One of these issues involved communicating with the State Police and PDRMA attorneys to make sure we understood how to navigate the situation. Mr. Thurman is part of a Workplace Task Force through IPRA who are currently forming a committee throughout the state to help determine what IPRA should be doing to help Park Districts, Departments and Forest Preserves in the hiring and recruiting process. Mr. Thurman and Mr. Himmelman met with Growth's new Director, Lauren, to talk through how we have worked together and reviewed the current lease. Our next lease will need to be renewed in September of 2023 and we will start to review it at the beginning of next year. Staff have been proofing the Fall Activity Guide and our online guide has been updated to be more user friendly with clickable links to take patrons directly to the programs they would like to register for.

Superintendent of Recreation: The Summer Day Camp program began Session II on July 5th and have enjoyed a wide variety of field trips and special events during this session. We've had multiple visits from local organization such as Musical Memories and S.O.S. Therapy Horses, but we also have had a lot of off campus trips including Touch a Truck at the Athletic Field; visit to Geneseo Police Department; Putt Putt on Chicago St.; Pizza in the Park (City Park); Bowling Alley; visit to Niabi Zoo. Campers will go to Putt Putt on Chicago St. on the last day of camp, August 16th. The Park District held another Sr. Dance on July 8th in the Activity Room. The band "The Wild Side" was the performing artist of the evening and they played a variety of Classic Country and 50s/60s Rock music. The annual Track & Field week was held the week of

July 11th – 14th at the Athletic Field. We had a total of 18 participants signed up for the week and one more additional joined us for the meet held on the last day. The Park District partnered with the Quad City Pickleball group to run a youth camp at Richmond Hill on July 11th – 13th. The event was ran by volunteers from the pickleball group and brough in the max of 24 participants. The annual Campout / MIP on July 8th was cancelled due to weather this year. The annual Flick & Float was a huge success this year. The weather was great and we had approximately 152 participants come out to enjoy the movie “Luca” at the John & Carla Edwards Aquatic Center. Kiwanis Fun Day was also lucky to receive some great weather for their annual event. There were times we had to hold back admission due to reaching pool capacity, but we eventually got everyone in for swimming, watermelon, and games. The Park District’s “Back to School Bash” was a huge success with over 150 participants. There will be two luncheons / HHH seminars in August, Balance and Gait on August 11th and Protein – The Missing Ingredient on August 18th. Both will begin at 12pm with a light lunch followed by the informational seminar.

Superintendent of Finance and Administration: None.

Superintendent of Facilities: The Illinois Department of Public Health performed the annual inspection of the Aquatic Center with no remediation. The State boiler inspector re-certified boilers at the Community Center and Aquatic Center. A broken window in the Community Center lobby has been replaced and a broken mirror in the free weight room has been removed. The preacher curl has been re-upholstered. Repairs have been made on several doors, locks, handles and door closures at the Community Center, Aquatic Center and Athletic Field. A concrete slab has been poured at Anderson Park in preparation for a phone booth donation from the Anderson family. The booth will serve as a focal decoration in the park. The indoor pool diatomaceous hopper valve and a union on the dehumidification pump was leaking and has been replaced. The activity pool circulation pump blew a fuse during a power surge, it has been replaced. Mr. Himmelman presented the July Central Theater report to the Board.

Commissioners: Commissioner Winkleman stated she has received positive comments about

our Day Camp program running very well this year. She attended a birthday party at the Aquatic Center and it was wonderful. She has received a request for seating better suited for our older population at the Aquatic Center. Mr. Thurman stated chairs have been ordered and should be available next year. Commissioner McAvoy stated the Back to School Bash was super fun and her kids had the best time. She was asked why the empty area on the Aquatic Center deck was not being used for seating and Mr. Thurman replied it was originally added to save a spot for a future water slide, staff will look into adding more seating to that area next year. Commissioner Zobrist stated she received very positive comments about the Park District from a non-resident and received other comments about parking issues at the Athletic Field during Day Camp pick up/drop off. Staff are investigating additional parking with the addition of the playground.

Citizen Input: Mr. Thurman shared Thank You notes received from the Geneseo Public Library and Sol's Legacy.

UNFINISHED BUSINESS:

Playground Discussion: The playground bid notice was published on August 4th. The bid opening will be held on August 17th. President Bodeen called for a Special Meeting of the Board to be held on April 18th at 1:00 pm in the Poolside Room of the Aquatic Center to approve the bids. Construction will start as soon as possible after bids are approved. The plan will be to get the concrete in place first and when the equipment comes it will be installed. The plan is still to be finished before the end of the year.

NEW BUSINESS:

Master Plan Discussion: The Park District staff budgeted for a Comprehensive Master Plan in 2022. This Plan will help determine the goals and updates to the facilities of the Geneseo Park District and will be a 10-year plan. The Park District conducted a Master Plan in 2011 and that 5-year plan identified the need for the John and Carla Edwards Aquatic Center, the need for

new programming and identifying alternative funding through sponsorships and grants. The Master Plan will include Community Input through a community wide survey, Board/Staff Workshop, Community Leader Interviews and Focus Groups. The Master Plan will focus on the needs of the aging Community Center. There are maintenance issues throughout the building and changes with locker rooms usage, general restrooms vs. gender identified restrooms, staff areas and HVAC units that are past their useful life. The goal of the Master Plan will be to Revitalize and Expand Aging Facilities, Enhance Resident Experiences at Programs and Events, Strengthen Community Relationships and Increase Community Awareness and Financial Planning for Long-term Sustainability. The Master Plan will give staff identifiable goals each year, a plan to follow, provide new insight after the community wide survey and identify new Park District Initiatives. Mr. Thurman has met with three architects providing proposals for this project. These agreements and plans do not require bidding but following a formal quote process. All information will be provided to the Board and the Board will be part of the Master Planning process through a Board/Staff Workshop.

Annual House Lease Review: Staff recommends that rent remain set at the current rate of \$550.00 per month as of August 9, 2022. Staff recommends the duration of the lease remain at 1 year. Rental Home 621 has a signed lease through August 31, 2022. After a discussion, Commissioner Zobrist made a motion to set the rental rate at \$550.00 per month. The motion was seconded by Commission McAvoy and approved as follows:

Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Yes

Annual Farm Lease Review: Staff recommends that the Board of Commissioners set the rental rate at \$315 per acre (\$11,025.00 annually) and said rate be offered to Rick Livesay, current farmer of the Edwards Property. After a discussion, Commissioner Vorac made a motion to set the rental rate at \$300 per acre (\$10,500 annually) and to offer said rate to Rick Livesay, current farmer of the Edwards Property. The motion was seconded by Commissioner

Winkleman and approved as follows:

Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Yes

ADJOURNMENT TO EXECUTIVE SESSION:

Commissioner Vorac moved to adjourn to Executive Session at 6:55 P.M. for the purpose of discussing the compensation of the Executive Director pursuant to Section 2(c) (1) of the Illinois Open Meetings Act. The motion was seconded by Commissioner Zobrist and approved as follows:

Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Yes

A discussion was held. No formal action was taken.

Commissioner McAvoy moved to return to Open Session at 7:36 P.M. The motion was seconded by Commissioner Zobrist and approved as follows:

Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Yes

RETURN TO OPEN SESSION:

Executive Director Contract: After a discussion, Commissioner Vorac made a motion to approve the Executive Director Contract. The motion was seconded by Commissioner Winkleman and approved as follows:

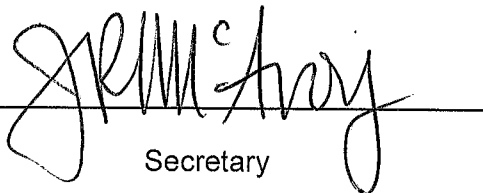
Vorac – Yes; McAvoy – Yes; Zobrist – Yes; Bodeen – Yes; Winkleman – Yes

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner McAvoy the meeting was adjourned at 7:40 P.M.



President

APPROVED



Secretary