

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE
GENESEO PARK DISTRICT, HELD ON MAY 8, 2018, AT 501 EAST NORTH STREET GENESE,
ILLINOIS AT THE HOUR OF 6:30 P.M.**

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Caryn Vandersnick, Joe Woulf, Nathan Vorac, Doug Bodeen and Kathleen Repass. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Andrew Sigwalt, Superintendent of Recreation; Jodie Olson, Administrative Assistant and Ron Amen, Auditor – Lauterbach and Amen. President Vandersnick acted as Chairman of the meeting and Commissioner Bodeen acted as Secretary. President Vandersnick announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

AUDIT REPORT: Mr. Amen presented the Audit Report for the Geneseo Park District for the year ended December 31, 2017, to the Board. Mr. Amen brought to the attention of the Board that the Government Finance Officers Association of the United States awarded a Certificate of Achievement for Excellence in Financial Reporting to the Geneseo Park District for its comprehensive annual financial report for the fiscal year ended December 31, 2016. This was the seventh consecutive year the District has achieved this prestigious award. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting and its attainment represents a significant accomplishment by a government and its management. Mr. Amen stated the preparation of the comprehensive annual financial report on a timely basis was made possible by the dedicated service of the entire staff of the Park District. Mr. Amen thanked the staff for their commitment of abiding to policies and procedures to ensure the high integrity of the numbers presented in the financial report. Mr. Amen reassured the Board that in his professional opinion the Geneseo Park District is fiscally responsible and stable. After a discussion, a motion to accept the Audit Report was duly made by Commissioner Vorac, seconded by Commissioner Repass, and approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandersnick – Yes

Mr. Amen left the meeting at 6:50 pm.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Bodeen and seconded by Commissioner Vorac, the minutes of the regular meeting held on April 10, 2018 and the minutes of the special meeting held on April 24, 2018 were approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandersnick – Yes

DISBURSEMENT REPORT: Mrs. Verbeck presented the disbursement report to the Board. After a discussion and upon a motion duly made by Commissioner Repass and seconded by Commissioner Woulf, the bills totaling Capital Improvement Fund - \$143,579.44; Central Theater Fund - \$10,012.96; Corporate Fund - \$8,085.14; Daycare Fund - \$317.60; IMRF - \$1,778.86; Liability Fund - \$3,314.45; Recreation Fund - \$31,493.95 and Social Security Fund - \$2,292.36 were approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandersnick – Yes

TREASURER'S REPORT: Mrs. Verbeck presented the April 2018 Treasurer's report to the Board. After a discussion and upon a motion duly made by Commissioner Woulf and seconded by Commissioner Vorac, the Treasurer's report was approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandersnick – Yes

REPORT OF OFFICERS

Executive Director: Mr. Thurman reported the cool weather in April delayed our opening date of the Splash Pad for the shoulder season. Mr. Thurman attended the Legislative Conference in Springfield. The bids were opened on April 19th for the gymnasium floor and a bid was approved on April 24th to contract with MTJ Sports. Mr. Thurman and Mr. Himmelman visited area facilities with similar flooring and checked numerous references. A poured polyurethane flooring was chosen for both the gym surface and the track. Staff and the Architect meet with MTJ Sports on Thursday, May 3rd to coordinate the project. Staff is looking at options for windows, painting, lights and stairs to the track. There will be an article in the Republic about the gym floor remodel project. Staff members attended the QC TELL Meeting on Thursday, April 19th. The meeting included a tour of the new Bett Plex facility in Bettendorf. The Parktoberfest Committee has met several times and is gearing up for a great event. The Committee has many new members. The new Sponsorship Chair, Janelle Pettit, will be contacting past sponsors and new sponsors soon. The Auction

Committee is coming up with great ideas and reaching out to past donors to continue to have great items in our silent and live auctions.

Mr. Thurman and Mr. Sigwalt met with Julie Theill at Hammond Henry Hospital to review the first month of our new collaboration, and discuss events through the summer and into the fall.

Superintendent of Recreation: Mr. Sigwalt presented the April 2018 recreation reports to the Board. There was a large difference in the amount of Water Fitness classes purchased during the month of April this year, but there was also a large amount of "Walk-Ins" for those classes. After discussing with the desk staff about this difference it was noted that there were a lot of illnesses and people unsure of their schedules who were not willing to pay for the full month, but still willing to pay the "Walk-In" fee to participate in class when their schedule allows. This is shown in the Water Fitness revenues for the year as we came in almost \$200 ahead of last year. We have completed our first month partnering with HHH-Rehab and have received many compliments from participants. HHH-Rehab has invited one of their cancer survivor groups to join our chair yoga class on Thursday morning, and it has been well received by both the new participants and our instructor. HHH-Rehab will be conducting a 3D Functional Bootcamp on Saturday mornings at the Athletic Field during June, July and August. The class will be offered for free on May 19th and 26th so participants can try the class before signing up. Mr. Himmelman, Mrs. Beach and Mr. Sigwalt attended a PDRMA training on April 5th which covered security and safety topics specifically for outdoor Aquatic Centers. Mr. Sigwalt attended the PDRMA HELP 2 training on April 12th which covered managing employee performance and conducting meaningful performance reviews. A free Pitch Hit & Run competition was held at Bollen Field in April. Day Camp begins May 31st.

Superintendent of Finance and Administration: Mrs. Verbeck updated the board on our current IMRF status and our 2019 preliminary rate.

Superintendent of Facilities: Mr. Thurman presented Mr. Himmelman's report in his absence. The splash pad is scheduled to open May 12th with the rest of the Aquatic facility opening on Memorial Day weekend. Two memorial trees were planted at Anderson Park, a Cardinal Crabapple and Royal Raindrop Crabapple. The walking path and bench statue will be installed soon. Staff requested a quote from Wirth to replace shower fixtures in the gym side locker rooms. The wood floor in the Life Fitness room will be re-finished on May 24th, the room will

be closed through May 29th. Treadmill Heroes performed quarterly preventative maintenance on the cardio and strength equipment on April 24th. Staff is working with American Industrial Doors to repair or replace the Senior Citizen rooms west exterior doors that swell shut in the sun. A tree on the south side of the gym was removed for the windows that will be installed during the gym renovation. The new hearing & visual impaired devices were installed with no issues at Central Theater. April was a good month for Central Theater with showings of Sherlock Gnomes, I Can Only Imagine and The Miracle Season. May movies include Avengers Infinity War, Rampage and Solo a Star Wars Story.

Commissioners: None.

CITIZEN INPUT: Commissioner Vandersnick shared a thank you letter from the Thurman family.

UNFINISHED BUSINESS:

Growth Lease Discussion: Mr. Thurman presented the revised lease for Board approval. After a discussion a motion was made by Commissioner Repass to approve the Growth lease. The motion was seconded by Commission Woulf and approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandersnick – Yes

Senior Lease: Mr. Thurman presented the revised lease for Board approval. After a discussion a motion was made by Commissioner Vorac to approve the Senior lease. The motion was seconded by Commission Repass and approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandersnick – Yes

Other: None.

NEW BUSINESS:

621 House Lease: Mr. Thurman presented the house lease to the Board for approval. Staff recommends no change in the rent amount this year. After a discussion a motion was made by Commissioner Bodeen to approve the House lease. The motion was seconded by Commission Woulf and approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandersnick – Yes

Other: None.

Adjournment to Annual Meeting: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Repass, the regular meeting was adjourned.

ANNUAL MEETING

Election of Officers: After a discussion, Commissioner Repass made a motion to elect Commissioner Vandernick as President. The motion was seconded by Commissioner Woulf and approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandernick – Yes

Commissioner Bodeen made a motion to elect Commissioner Vorac as Vice President. The motion was seconded by Commissioner Woulf and approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandernick – Yes


After a discussion, a motion by Commissioner Vandernick, seconded by Commissioner Woulf, to appoint Mr. Thurman as Director; Mrs. Verbeck as Treasurer; Commissioner Bodeen as Secretary; and Nash Nash Bean & Ford, LLP and Ancel, Glink, Diamond, Bush, Dicianni & Krafthefer, PC as Counsel was approved as follows:

Woulf – Yes; Repass – Yes; Bodeen – Yes; Vorac – Yes; Vandernick – Yes

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Repass and seconded by Commissioner Vorac the Annual meeting was adjourned at 7:35 P.M.


President

APPROVED



Secretary