

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE
GENESEO PARK DISTRICT, HELD ON JUNE 12, 2018, AT 501 EAST NORTH STREET GENESEO,
ILLINOIS AT THE HOUR OF 6:30 P.M.**

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Caryn Vandersnick, Nathan Vorac and Doug Bodeen. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. President Vandersnick acted as Chairman of the meeting and Commissioner Bodeen acted as Secretary. President Vandersnick announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Bodeen and seconded by Commissioner Vorac, the minutes of the regular meeting held on May 8, 2018 were approved as follows:
Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Absent; Repass - Absent

DISBURSEMENT REPORT: Mrs. Verbeck presented the disbursement report to the Board. After a discussion and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Bodeen, the bills totaling Audit Fund - \$2,000.00; Capital Improvement Fund - \$9,504.65; Central Theater Fund - \$10,479.96; Corporate Fund - \$11,430.08; Liability Fund - \$3,710.16; Recreation Fund - \$37,500.16 and Social Security Fund - \$7,338.35 were approved as follows:

Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Absent; Repass - Absent

TREASURER'S REPORT: Mrs. Verbeck presented the May 2018 Treasurer's report to the Board. After a discussion and upon a motion duly made by Commissioner Bodeen and seconded by Commissioner Vorac, the Treasurer's report was approved as follows:

Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Absent; Repass - Absent

REPORT OF OFFICERS

Executive Director: Mr. Thurman reported staff spent the month of May preparing for the summer months, training staff and meeting Day Camp parents. Staff continues to prepare for our Accreditation review and input information into our accreditation documentation for our June 26 preliminary visit with

our mentor. Mr. Thurman attended the May Planes, Trains and Automobiles meeting and works with the committee to obtain volunteers and assist at the event which will be held September 6th – 8th. Mr. Thurman attended the yearly Membership Assembly for PDRMA on May 16th. Mr. Thurman met with several groups regarding the Foundation, how our capital campaign was organized and our Aquatic Center Project. One group he reached out to through an IPRA Forum and spoke about the process of designing and building the Aquatic Center. One other group with the Director in Moline and two Park Commissioners. They are interested in establishing their Foundation like ours. He also attended the quarterly QCARD (Quad City Area Regional Directors) Meeting. After our Board/Staff Workshop on prevailing wage, staff has worked hard to establish our core list of vendors who are required to be paid prevailing wage. Each vendor will receive an updated contract and letter stating the update and what our requirements are. IPRA organizes a monthly webinar series and we regularly participate. The webinar this month highlighted cost recovery methods and pricing structures. This webinar correlates directly with our goals of identifying current core programs, their financial sustainability and community importance. The Growth HVAC unit will be replaced on June 21st. Bid Openings for Gym Painting and Windows will be held on June 21st at 2:00 pm and 3:00 pm. A “Party in the Park” will be held at Anderson Park on July 8th from 2:00 – 4:00 pm to highlight the new addition and improvements. The gym floor project is scheduled to begin on July 16th.

Superintendent of Recreation: Mr. Sigwalt presented the May 2018 recreation reports to the Board. General Admissions are down compared to last year and so are visits to the main gym. It should be noted that the last day of school this year was May 30th, while in 2017 the last day was May 22nd. We have started a 3D Functional Bootcamp at the Athletic Field with HHH – Rehab instructors leading the class. Currently the class is available from 8:00 am – 9:00 am at the Athletic Field during June, July and August. Day Camp started on May 31st. We currently have 48 participants signed up. Day Camp is using KidCheck this year as an electronic Check-In / Check-out system. It is a free system for parents to sign up for and it allows them to upload camper information such as medical needs, contact information, approved / non-approved guardian for pick-up and it can notify guardians when campers get dropped off or picked up. In May and June the following Free events were held: Bounce House; 3D Functional Bootcamp; Free 2 Play event; Outdoor Movie in the Park and Izaak Walton Youth Fishing Rodeo. The Park District will offer a bounce

house, bike rodeo and yoga demonstration during Music Fest weekend and Day Camp children will walk in the parade. A free Flick-N-Float will be offered on June 22nd.

Superintendent of Finance and Administration: Mrs. Verbeck stated an RFP for auditing services was mailed to firms throughout the State and advertised in our local newspaper. The RFP and all the information can be found on our website. RFP's are due back to Paula on July 20th and a recommendation will be presented to the Board at the August board meeting. The Park District received a \$100.00 award from PDRMA to use towards our Wellness program for 100% full time staff participation in the PDRMA water challenge. Our part-time wellness program is going well with a different challenge offered each month.

Superintendent of Facilities: Mr. Thurman presented Mr. Himmelman's report in his absence. May was a good month for Central Theater with showings of Avengers Infinity War, Rampage and Solo a Star Wars Story. "Incredibles 2" will show on opening night June 15th. Staff replaced two metal halide wall packs with LED fixtures on the West side of the Community Center. The annual Indoor Pool shutdown will be July 1st - 15th. The sand volleyball court boundaries were sprayed to kill off the grass and weeds. The next step will be to grade out the sod and replace with sand. A Red Bud tree was added near the Indoor Pool bench. Anderson Park sidewalk and statue were installed this month. The pavilion and swing at Anderson Park will be stained/water proofed during the month of June. Theater carpets and seats were cleaned on May 13th. Community gardens were installed on May 11th. A rain barrel was added to the rental home's garage as a water supply for the gardens. We had the three entrances of Growth Daycare mud jacked as the pads were sinking and causing trip hazards. All fire extinguishers were recertified. Growth's fire suppression system is obsolete and will need to be replaced in the next six months. The parking lot was re-stripped. The Life Fitness room floor was re-finished.

Commissioners: Commissioner Vandersnick inquired if the Growth lease had been signed. Mr. Thurman stated they are presenting it to their Board at their June meeting.

CITIZEN INPUT: None.

UNFINISHED BUSINESS:

PDRMA Annual Meeting Update: Mr. Thurman summarized highlights of the yearly PDRMA Membership Assembly meeting he attended on May 16th in Tinley Park. The CEO of PDRMA updated

the group on the status of PDRMA. A consolidated information sheet for each Park District and their usage of PDRMA was provided at the meeting.

Other: None.

NEW BUSINESS:

Prevailing Wage Ordinance #2018-152: Mr. Thurman presented Prevailing Wage Ordinance #2018-152 to the Board for approval. After a discussion a motion was made by Commissioner Bodeen to approve the Ordinance. The motion was seconded by Commission Vorac and approved as follows:


Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Absent; Repass - Absent

Resolution #2018-27 Review of Closed Meeting Minutes: Mr. Thurman presented Resolution #2018-27 to the Board for approval. After a discussion a motion was made by Commissioner Vorac to approve the Resolution. The motion was seconded by Commission Bodeen and approved as follows:

Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Absent; Repass - Absent

Other: None.

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Bodeen the meeting was adjourned at 6:58 P.M.


President

APPROVED


Secretary