

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE  
GENESEO PARK DISTRICT, HELD ON JULY 10, 2018, AT 501 EAST NORTH STREET GENESEO,  
ILLINOIS AT THE HOUR OF 6:30 P.M.**

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Caryn Vandersnick, Nathan Vorac, Doug Bodeen, Kathleen Repass and Joe Woulf. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation; Jodie Olson, Administrative Assistant and Jim Nash, Attorney. President Vandersnick acted as Chairman of the meeting and Commissioner Bodeen acted as Secretary. President Vandersnick announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

**UNFINISHED BUSINESS:**

**Growth Lease Update:** Mr. Thurman shared questions received from Growth's attorney regarding clarifications to the lease. After a discussion, Attorney Nash was directed to contact Growth's attorney and address the questions.

Attorney Nash left the meeting at this time.

**APPROVAL OF MINUTES:** Upon a motion duly made by Commissioner Bodeen and seconded by Commissioner Vorac, the minutes of the regular meeting held on June 12, 2018 were approved as follows:

*Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Abstain; Repass - Abstain*

**DISBURSEMENT REPORT:** Mrs. Verbeck presented the disbursement report to the Board. After a discussion and upon a motion duly made by Commissioner Woulf and seconded by Commissioner Repass, the bills totaling Capital Improvement Fund - \$21,049.76; Central Theater Fund - \$8,843.10; Corporate Fund - \$10,938.73; IMRF - \$4,362.57; Liability Fund - \$4,747.46; Recreation Fund - \$60,074.72 and Social Security Fund - \$7,338.45 were approved as follows:

*Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Yes; Repass - Yes*

**TREASURER'S REPORT:** Mrs. Verbeck presented the June 2018 Treasurer's report to the Board. After a discussion and upon a motion duly made by Commissioner Repass and seconded by Commissioner Vorac, the Treasurer's report was approved as follows:

*Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Yes; Repass - Yes*

## **REPORT OF OFFICERS**

**Executive Director:** Mr. Thurman reported the lighting in the gym will be upgraded in early July and work on the floor will begin on July 16<sup>th</sup>. The installer visited the gym on June 28<sup>th</sup> and reviewed the project. The gym will be closed for approximately three weeks during the flooring renovations. We had our mentor visit for Accreditation on Tuesday, June 26<sup>th</sup>. We covered all sections of the Accreditation Standards and our mentor felt we were ready to move forward with the process. The entire committee will come out on August 22<sup>nd</sup> to review our Standards. Staff has worked to define our marketing plan a little better. We have numerous affiliate groups and contractual groups and our own programs when considering marketing. We want to make sure we are marketing appropriately for each group and our programs. We now work with the Hospital, Library, School District, Chamber, Musical Memories, Smith Studio and Gallery, Youth Baseball and several others in one way or another. Mr. Thurman has discussed soccer facilities with a couple different groups over the last month. Soccer continues to be a hot topic and we continue to listen and keep an open mind, while following our mission and our Strategic Plan.

**Superintendent of Recreation:** Mr. Sigwalt presented the June 2018 recreation reports to the Board. The first six weeks of Day Camp went very well. Session II begins on July 9<sup>th</sup> and runs through August 22<sup>nd</sup>. Upcoming special events for Day Camp in July include a field trip to Giant Goose; visits from Musical Memories; visits to Geneseo Police and Fire Stations and a Niabi Zoo visit at the Community Center. The Park District will be hosting a Free Community Event Day at Giant Goose on July 21<sup>st</sup>. Activities will include a history seminar to learn about Illinois prairie lands and how they have changed over the years. Nature walks on the trails where plant and animals will be identified. Fishing will be open on the main lake, and bait and poles will be provided for those who need it. A Hot Dog and Chip lunch will be provided throughout the day. Other upcoming events include a Free Community Campout at the Athletic Field on July 13<sup>th</sup>; a Free Outdoor Movie in the Park on July 13<sup>th</sup> at dusk; and a Free Kiwanis Fun Day at the Aquatic

Center on July 27<sup>th</sup>. The Special Accessibility Swim for swimmers with disabilities or sensory issues was well attended and a second session has been added for August 9<sup>th</sup> from 9:00 – 11:00 am at the Aquatic Center. The Outdoor Movie in the Park on June 8<sup>th</sup> was moved into the Main Gym due to rain but we still had a good turn out with 40 participants. The Izaak Walton Youth Fishing Rodeo on June 9<sup>th</sup> had 123 participants. The Flick-N-Float movie on June 22<sup>nd</sup> was also moved into the Main Gym due to rain but still a good turn out with 35 participants. The Bounce House for Fireworks at Richmond Hill had 143 participants.

Mr. Sigwalt presented the 2018 Winter/Spring recreation report to the Board. Ten different levels of Swim Lessons were held in 2018. Other options include Private Swim Lessons, Semi-Private Swim Lessons and Special Swim. Fitness and Yoga classes are going very well and several new classes were offered. The Park District offers a Wellness class at Good Sam on Mondays and Thursdays afternoons. As part of a new 3-year contract with Hammond Henry Hospital, the Low, Moderate and High Intensity group fitness classes, and the Fitness Access class will now be taught by a certified staff member from the Hospital. At the beginning of April, the Park District signed a contract with the Hammond Henry Rehab Services Department to provide Personal Training services at the Community Center. The contract took effect on April 1<sup>st</sup> and will have a 3-year term. Instructional Golf was cancelled due to low enrollment. Girls Youth Basketball did not have any rental fees in 2018, teams shared the courts at the Community Center, so the school gyms were not needed. Full-time staff helped with basketball on weekends and part-time employees were used for scorekeeping. Due to low enrollment, all tennis sessions were taught in one group. More roller-skates were ordered and available to rent. Gymnastics wages were down due to the loss of two Lead Instructors. Special Event wages increased due to the hiring of a Special Event Coordinator. Spring Break Camp saw a decrease in enrollment but an increase in wages due to the hiring of a Day Camp Manager.

**Superintendent of Finance and Administration:** Mrs. Verbeck stated RFP's for auditing services are due back on July 20<sup>th</sup> and a recommendation will be presented to the Board at the August board meeting. The Geneseo Foundation is participating in the Birdies for Charities program again this year.

**Superintendent of Facilities:** Mr. Himmelman's stated the 1980 DNR plaque from the old outdoor pool was relocated to the new Aquatic Center and installed on the filter building. The Dedication rock

at Anderson Park was relocated to the new center location of the park. The gazebo and swing at Anderson Park were stained and water proofed. The Anderson Park dedication was held on July 8<sup>th</sup> and was well attended. The Aquatic Center fire alarm annual inspection took place on June 20<sup>th</sup>. The new Growth Daycare roof top unit was installed on June 21<sup>st</sup>. Staff along with help from Wirth Plumbing & Heating replaced both the tipping bucket bearings at the Splash Pad after one failed. New LED lighting was installed in the program gym on July 3<sup>rd</sup> with the main gym and racquetball courts to follow soon. The four West exterior doors of the Community Center are being replaced July 9<sup>th</sup> - 11<sup>th</sup>. The annual Indoor Pool shutdown is being held from July 1<sup>st</sup> - July 15<sup>th</sup>. June was a good month for Central Theater.

**Commissioners:** Commissioners Vorac and Vandersnick stated they attended the Anderson Park Dedication and it was a very nice event. It was well attended, and many positive comments were received about the Park.

**Citizen Input:** Mr. Thurman shared a thank you note received from Janet Larson about the Special Accessibility Swim held for swimmers with disabilities or sensory issues.

#### **NEW BUSINESS:**

**2nd Quarter ADA Report:** free standing compliant signs were added to the four accessible parking spaces near the Indoor Pool entrance with the international symbol of accessibility and \$250 fine language.

**Window Installation Bid Approval:** The Geneseo Park District opened bids for eight total windows to be added to the gymnasium track. The bid includes four 44" x 96" windows on the south side of the building and four 44" x 96" windows on the east side of the track. These windows will let in natural light and give the track and gym a more inviting appearance throughout the year. American Industrial Door was the lone and low bid for the project. Staff would like to make a recommendation to approve the bid with American Industrial Doors for the window project in the gymnasium in the amount of \$52,339.20. After a discussion a motion was made by Commissioner Vorac to approve the American Industrial Door bid. The motion was seconded by Commission Woulf and approved as follows:

*Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Yes; Repass – Yes*

**Painting Project Bid Approval:** The Geneseo Park District opened bids for painting gym walls, ceiling

and track supports on June 20<sup>th</sup>. We had three different bids for the project. Scott Decorating was the low bid for the project. Staff would like to make a recommendation to approve the bid with Scott Decorating for the gymnasium painting project in the amount of \$42,495. After a discussion a motion was made by Commissioner Repass to approve the Scott Decorating bid. The motion was seconded by Commission Woulf and approved as follows:

*Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Yes; Repass – Yes*

**ADJOURNMENT TO EXECUTIVE SESSION:** Commissioner Woulf moved to adjourn to Executive Session at 7:06 pm for the purpose of the setting of price for sale or lease of property owned by the public body pursuant to Section 2(c)(6) of the Illinois Open Meeting Act. The motion was seconded by Commissioner Bodeen and approved as follows:


*Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Yes; Repass – Yes*

A discussion was held. No formal action was taken.

Commissioner Vorac moved to return to Open Session at 7:37 P.M. The motion was seconded by Commissioner Bodeen and approved as follows:

*Bodeen – Yes; Vorac – Yes; Vandersnick – Yes; Woulf – Yes; Repass – Yes*

**ADJOURNMENT:** There being no further business to come before the Board and upon a motion duly made by Commissioner Bodeen and seconded by Commissioner Repass the meeting was adjourned at 7:39 P.M.

  
President

APPROVED

  
Secretary