

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE
GENESEO PARK DISTRICT, HELD ON APRIL 10, 2018, AT 501 EAST NORTH STREET GENESEO,
ILLINOIS AT THE HOUR OF 6:30 P.M.**

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order at 6:30 pm and upon the roll being called, the following Park Commissioners were physically present at said location: Caryn Vandersnick, Joe Woulf, Nathan Vorac, Doug Bodeen and Kathleen Repass. Also present were Andy Thurman, Executive Director; Paula Verbeck, Superintendent of Finance and Administration; Scott Himmelman, Superintendent of Facilities; Andrew Sigwalt, Superintendent of Recreation and Jodie Olson, Administrative Assistant. President Vandersnick acted as Chairman of the meeting and Commissioner Bodeen acted as Secretary. President Vandersnick announced that a quorum was present, and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Repass and seconded by Commissioner Vorac, the minutes of the regular meeting held on March 13, 2018, were approved as follows:

Bodeen – Yes; Vorac – Yes; Repass – Yes; Woulf – Yes; Vandersnick – Yes

DISBURSEMENT REPORT: Mrs. Verbeck presented the disbursement report to the Board. After a discussion and upon a motion duly made by Commissioner Woulf and seconded by Commissioner Vorac, the bills totaling Audit Fund - \$12,500.00; Capital Improvement Fund - \$13,296.84; Central Theater Fund - \$9,063.01; Corporate Fund - \$12,935.43; Daycare Fund - \$961.67; IMRF - \$1,765.45; Liability Fund - \$3,830.22; Recreation Fund - \$35,703.32 and Social Security Fund - \$7,540.59 were approved as follows:

Bodeen – Yes; Repass – Yes; Vorac – Yes; Woulf – Yes; Vandersnick - Yes

TREASURER'S REPORT: Mrs. Verbeck presented the March 2018 Treasurer's report to the Board. After a discussion and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Repass, the Treasurer's report was approved as follows:

Bodeen – Yes; Repass – Yes; Vorac – Yes; Woulf – Yes; Vandersnick - Yes

REPORT OF OFFICERS

Executive Director: March continued to be a busy month for all staff. We started compiling the Summer Activity Guide and reviewed goals met in the first quarter. We partnered with Hammond Henry Rehab Department for new personal training and fitness class services and submitted paperwork to maintain our IPRA Distinguished Accreditation status. We look forward to summer programs and closing out Spring 2018. The new Foundation Board met and started discussions on the direction of the Foundation moving forward. We signed a contract with Bracke, Hayes, Miller and Mahon to start the drawings and bid documents for the gym update this year. The Park District will receive \$125,000 in grant money from the Geneseo Foundation and has dedicated capital funds this year to help with the project.

Superintendent of Recreation: Mr. Sigwalt presented the March 2018 recreation reports to the Board. Spring Break was the last week of March in 2018 and was in April in 2017 which is a time where most of our youth programs do not meet and families tend to travel and take vacations. Free events offered in March included: Free Yoga with Adam Hinrichs; Mom & Son Night of Fun; Free St. Patrick's Day Skate; Free Yoga at the Library; Free Bounce House; Free Swim; Free Skate and Free Movie; Free Easter Egg Hunt; Spring Break Art Camp and Spring Break Camp. We have entered into a contract with the Hammond Henry Hospital Rehab Services Department to take the responsibilities of the Personal Training programs and some of the Land Fitness Classes beginning April 2nd. Katie Carius will instruct the Low, Moderate and High Intensity Fitness Classes and Anthony Roome will work with our Personal Training clients. They will also offer Free Health and Wellness Seminars to the public on a variety of topics. We will begin offering these sessions this summer and will work with them to have a set schedule of events available to list in our Fall Activity Guide.

Superintendent of Finance and Administration: Mrs. Verbeck stated the 2017 Audit will be presented at the May board meeting and the Foundation Board was invited to attend.

Superintendent of Facilities: Staff has researched renovating the sand volleyball court at the Athletic Field. Our goal is to have renovations completed and available for play by mid-June. Renovations will include new grading of the boundaries, additional sand and a new net and boundary system. The hearing and visual impaired devices have arrived at the Central Theater and will be installed on April 28th. Staff has designated smoking areas for the Community Center, Aquatic Center and Athletic Field. A shared area for the Community Center and Aquatic Center will be at the North end of the sidewalk between the two back parking lots and the Southeast corner of the Athletic Field. Staff installed a new Indoor Pool chlorinator on April 5th for a 90-day trial. It uses the same

calcium hypochlorite chlorine as our existing chlorinator. References were contacted and on average facilities are experiencing annual savings of \$1,200 through less maintenance, a decrease in PH reducer use and less electrical demand. A new date has not been set at this time to replace the Growth Daycare roof top unit. Staff will begin to prepare the splash pad for the 2018 season this month with an estimated opening date of the first weekend in May weather permitting. The new walking path and statue slab at Anderson Park is tentatively set for late April and a dedication event will be held on July 8th. Staff participated in a PDRMA Hazard Hunter contest in March. A total of twelve hazards throughout our facilities were found. The park district will receive \$250 and safer facilities for participating. April was a slower month for Central Theater with showings of Peter Rabbit, A Wrinkle In Time (2 weeks) and Sherlock Gnomes compared to last year's Lego Batman and Beauty and the Beast.

Commissioners: None.

CITIZEN INPUT: None.

UNFINISHED BUSINESS:

Growth Lease Discussion: Mr. Thurman met with Shelley Gorman and Reid Oberle to relay what the Growth Board's discussion was regarding the proposed lease. Mr. Thurman shared the details received with the Board and a discussion was held to address the outstanding issues.

Other: None.

NEW BUSINESS:

2018 1st Qtr ADA Report: Mr. Himmelman explained we began the transition plan in 2012 with 711 deficits at our five facilities. The deficiencies at Anderson Park, Central Theater and the Aquatic Center have been completed. There are still outstanding deficiencies at the Community Center, Athletic Field and Growth Daycare. Staff reviewed the transition audit created by Recreation Accessibility Consultants and compiled a list of remaining deficits at the Community Center and Athletic Field. Staff identified items to be accomplished in 2018. Outstanding items not identified for 2018 will be remediated when that area of the facility or item is renovated or replaced in the future.

Special Board Meeting: The bid documents are available for contractors to review for the gym floor, track and track windows. The bid opening will be at 2:00 pm on April 19th. The plan indicates a urethane flooring for the gym, a softer track surface and up to four windows along the south wall of the track to

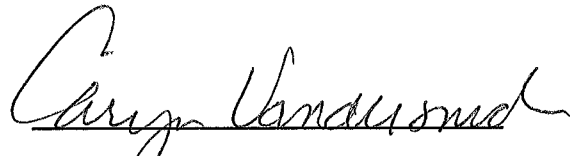
allow natural light and viewing. Staff will make a recommendation to the Board the week of April 23rd to select a contractor for the project. We would like to hold a Special Board Meeting during that week to move quickly with the process. There is a lead time for the materials and the gym could be closed for several weeks. We would like to complete the project by the middle of June. After a discussion, President Vandersnick made a motion to schedule a Special Board Meeting to approve the recommended bid on April 24th at 7:00 am in the Poolside Room of the Aquatic Center. The motion was seconded by Commissioner Bodeen and approved as follows:

Bodeen – Yes; Repass – Yes; Vorac – Yes; Woulf – Yes; Vandersnick - Yes

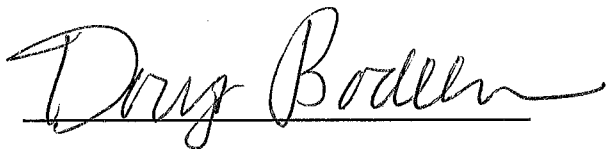
Volunteer Packets: One of the 2018 goals for the Recreation Department is to “increase volunteer participation in all program areas”. Park Board and Foundation Board Commissioners are encouraged to attend and possibly volunteer at different events and programs sponsored by the Park District and the Foundation. All volunteers are required to complete a volunteer packet.

Other: None.

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Vorac and seconded by Commissioner Woulf the meeting was adjourned at 7:20 P.M.


President

APPROVED



Secretary