

**MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE
GENESEO PARK DISTRICT, HELD ON JUNE 14, 2016, AT 541 EAST NORTH STREET GENESEO,
ILLINOIS AT THE HOUR OF 5:00 P.M.**

The meeting was held pursuant to the notice posted in the office of the Park District. The meeting was called to order and upon the roll being called, the following Park Commissioners were physically present at said location: Kathleen Repass, Greg Heaton, Caryn Vandersnick and Sara Wirth. Also present were Molly Hamer, Executive Director/Treasurer; Scott Himmelman, Superintendent of Facilities; Paula Verbeck, Superintendent of Finance and Administration; Andy Thurman, Superintendent of Recreation; Jodie Olson, Administrative Assistant and Jim Nash, Park District Attorney. Citizens in attendance were: none. President Repass, acted as Chairman of the meeting and Commissioner Heaton acted as Secretary. President Repass announced that a quorum was present and the meeting having been duly convened was ready to proceed with its business.

APPROVAL OF MINUTES: Upon a motion duly made by Commissioner Heaton and seconded by Commissioner Vandersnick, the minutes of the regular meeting held on May 10, 2016, were approved as follows: *Heaton – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Woulf - Absent*

DISBURSEMENT REPORT: Mrs. Hamer presented the disbursement report to the Board. After a discussion and upon a motion duly made by Commissioner Wirth and seconded by Commissioner Vandersnick, the bills totaling Audit - \$2,000.00; Capital Improvement Fund - \$157,697.69; Central Theater Fund - \$12,057.94; Corporate Fund - \$15,649.49; Daycare - \$826.38; IMRF - \$2,435.50; Liability Fund - \$3,742.72; Recreation Fund - \$42,989.63 and Social Security Fund - \$7,250.23 were approved as follows:

Heaton – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Woulf - Absent

TREASURER'S REPORT: Mrs. Verbeck presented the May 2016 Treasurer's report to the Board. After a discussion and upon a motion duly made by Commissioner Vandersnick and seconded by Commissioner Wirth, the Treasurer's report was approved as follows:

Heaton – Yes; Vandersnick – Yes; Wirth – Yes; Repass – Yes; Woulf - Absent

REPORT OF OFFICERS

Superintendent of Recreation: Mr. Thurman presented the May 2016 Recreation report to the Board. Membership revenues are up from last year, we have seen a lot of upgrades from Center to Park District memberships since the new Aquatic Center opened.

Superintendent of Finance and Administration: Mrs. Verbeck attended an IPBC - Intergovernmental Personnel Benefits Cooperative meeting on June 8th. She has requested more detailed information from this agency. In October, we will have options available from PDRMA for the board to review. The Park District website went down right before the new Aquatic Center opened. We are looking at changing our provider and calling for references at this time.

Superintendent of Facilities: Mr. Himmelman requested an estimated cost savings from Rock River Electric for the solar panels on the filter building and they quoted approximately \$1,000 - \$1,500 annually for the Aquatic Center. The Indoor Pool will be closed for annual maintenance June 26th – July 10th, Center members may attend Aquatic Center lap swims free of charge during shutdown. Lead Custodian Tony Forst has provided the Park District with substantial savings in both the IT and Custodial Departments with special projects that he has performed. This part-time position will be evaluated throughout 2016 and a recommendation will be presented to the board for 2017. Mr. Himmelman stated May was a good month for Central Theater. Finding Dory will show on opening night June 17th and will show for three weeks.

Commissioners: Commissioner Vandersnick congratulated staff on the opening of the Aquatic Center and all the special events that were held. Commissioner Repass stated she was impressed that questions were answered with positive solutions. She shared comments she received regarding evening lap swim and adult swim times, healthy food in the concessions stand and the possibility of putting a bell on top of the climbing wall. Mrs. Hamer shared a list of healthy food alternatives that will be offered as specials on Tuesdays and Thursdays at the Aquatic Center. Mrs. Hamer stated family swim is offered 2 nights a week, is not as crowded, and would be a good time for adults to use the pool. Staff will investigate the possibility of evening lap swims. A bell is being researched for patrons to ring when they make it to the top of the climbing wall.

Citizen Input: none.

UNFINISHED BUSINESS

Aquatic Center Update: Mrs. Hamer stated the pool opened on May 28th and we had a great first week of open swim times and free splash pad hours, accommodating over 90 people in the splash pad on certain days. The drain covers were replaced on the current channel and there has been no incidents since repaired. We reached capacity one day since opening and patrons waited in line to enter the Aquatic Center for about 45 minutes. We have the same amount of chairs at the new pool as we did at the old, patrons are not allowed to bring their own chairs into the facility. Patrons cannot bring food into the facility because we have a full service concession stand. We are serving many community residents. Patrons are very happy with the aquatic center and appreciate the free hours at the pool, splash pad and current channel. Tom LaLonde from Williams Architects is very proud of our new Aquatic Center and has asked Molly to co-present a session at State Conference next year to discuss Capital Campaigns as they relate to capital projects in a community. A discussion was held that it would be nice to capture where people who are paying daily admission are coming from, a suggestion was made to ask for zip codes when collecting daily admissions. Commissioner Heaton suggested we run a follow up article in the Republic regarding Aquatic Center use to date. Commissioner Repass suggested we advertise Aquatic Center fun facts and upcoming events, etc., throughout the summer.

Community Survey: Mrs. Hamer presented the second survey draft to the board for review. A discussion was held and changes were proposed. The changes will be made and sent to ETC on June 15th. ETC will send us the final survey for review the week of June 20th.

Commissioner Wirth left the meeting at this time.

Fees and Charges Schedule: Mrs. Hamer presented the revised schedule to the Board. Proposed changes to Aquatic Center include: a non-profit facility rental rate; a non-profit daily admission group rate; a rental charge for the North and South lawn areas; Community Room name changed to Poolside Room; Outdoor Pool changed to Aquatic Center. After a discussion Commissioner Vandernick made a motion to approve all proposed changes to the fees and charges schedule with the exclusion of a rental charge for the North and South lawn areas. Commissioner Heaton seconded the motion. The motion was approved as follows:

Heaton – Yes; Vandernick – Yes; Repass – Yes; Woulf – Absent; Wirth – Absent

Goals Update: In keeping with the current Master Plan, 2016 goals are organized by department. Each goal is supported by a list of measurable key strategies with expected results and completion dates. Mrs. Hamer updated the Board on the progress of these goals to date.

Growth Lease: The current lease between the Geneseo Park District and Growth, Inc. runs from September 1, 2015 through August 31, 2016. Growth pays the Park District \$1,900 a month. At the September 2015 Board meeting, a \$100 increase per month was approved beginning September 1, 2015 and a \$400 increase beginning September 1, 2016. At the May 2016 Board meeting, the Board directed Attorney Nash to prepare the 2016 lease for discussion at the June 14th board meeting with a \$400.00 monthly increase. Attorney Nash explained he presented the lease to Growth as requested and they responded with a request the rent be raised to \$2,000.00 per month in 2016, \$2,150.00 per month in 2017 and \$2,300.00 per month in 2018. They also requested some changes to the lease language. After a discussion Commissioner Vandersnick made a motion to prepare a 2 year lease with rent being \$2,100.00 per month in 2016 and \$2,300.00 per month in 2017 and no changes to the lease language as drafted by Attorney Nash. The motion was seconded by Commissioner Heaton and approved as follows:

Heaton – Yes; Vandersnick – Yes; Repass – Yes; Woulf – Absent; Wirth – Absent

NEW BUSINESS

Aquatic Center Sound System: Mrs. Hamer apprised the Board that due to a complaint received from a neighbor regarding the music that plays at the Aquatic Center, research has been done to quantify what is acceptable and within the law. Given the information collected, it appears the sound entering the neighbor's property is currently well within a reasonable level. We will maintain the sound levels as they are at this time.

Annual House Lease Review: Mr. Himmelman presented the rental history for the homes owned by the Geneseo Park District to the Board. Staff recommends that rent remain set at the current rate of \$510.00 per month for rental home 609 and \$525.00 per month for rental home 621 as of September 1, 2016. Staff recommends the duration of the lease remain at 1 year. Rental home 609 has a signed lease through October 31, 2016. Rental Home 621 is currently vacant. After a discussion, a motion to accept staff recommendations regarding rent rate and lease term was made by Commissioner Heaton,

seconded by Commissioner Vandersnick, and approved as follows:

Heaton – Yes; Vandersnick – Yes; Repass – Yes; Woulf – Absent; Wirth – Absent

Prevailing Wage Ordinance #2016-143: Mrs. Hamer presented Prevailing Wage Ordinance #2016-143 to the Board for approval. After a discussion and upon a motion made by Commissioner Heaton and seconded by Commissioner Vandersnick, Ordinance #2016-143 was approved as follows:

Heaton – Yes; Vandersnick – Yes; Repass – No; Woulf – Absent; Wirth – Absent

Resolution #2016-22 Review of Closed Session Minutes: Mrs. Hamer presented Resolution #2016-22 to the Board for approval. After a discussion and upon a motion made by Commissioner Vandersnick and seconded by Commissioner Heaton, Resolution #2016-22 was approved as follows:

Heaton – Yes; Vandersnick – Yes; Repass – Yes; Woulf – Absent; Wirth – Absent

ADJOURNMENT: There being no further business to come before the Board and upon a motion duly made by Commissioner Heaton and seconded by Commissioner Vandersnick the meeting was adjourned at 8:10 P.M.



President

APPROVED



Secretary